



CLARK ATLANTA UNIVERSITY

Job Description

Position Title:	Assistant Professor – Research Methods in Political Science
Department:	Dr. Mack Henry Jones Department of Political Science
Reports To:	Dr. Kurt B. Young, Chair

The following statements are intended to describe the general nature and level of work to be performed and are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. All duties listed are essential functions for the position. It is understood that other related duties may be assigned.

General Function (Description):

The Dr. Mack Henry Jones Department of Political Science at Clark Atlanta University invites applications for a Visiting Assistant Professor in Research Methods to start in the Fall 2025 term. The University seeks a political scientist who can work closely with department faculty, graduate students, undergraduate majors and alumni in a collegial, dynamic and growing department that offers the B.A., M.A., and Ph.D. degrees.

In harmony with university goals, the Department of Political Science provides a unique learning environment as one of only two such departments offering bachelor's, master's and doctorate programs in political science at Historically Black Colleges and Universities (HBCUs), and the only one of its kind among private HBCUs. Our program intertwines rigorous academic study, community involvement, emphasis on the Black political experience, and a progressive global vision through innovative education in political science at both the undergraduate and graduate levels. Central to its mission, the Department caters to a student body that is predominantly African American, but also includes a significant percentage of international students from Africa, Asia, the Caribbean, and the Americas. The Department of Political Science will continue to play a leading role in producing graduates holding B.A., M.A. and Ph.D. degrees in political science who teach and work all around the world.

Specific Duties and Responsibilities:

The successful candidate will be able to teach courses such as qualitative research methods, quantitative research methods, and data science and analytics. In addition to teaching, the successful candidate must be dedicated to a consistent research agenda, mentoring students and serving on comprehensive examination, thesis, and dissertation committees. The evaluation of applicants will begin immediately.

Knowledge, Skills and Abilities:

The preferred candidate should be familiar with different learning management systems, such as BannerWeb; Canvas; DegreeWorks; GradesFirst, etc.; and the Microsoft Office Suite of applications including Excel, Word and PowerPoint. Candidates should also be familiar with discipline-specific instructional technology and be committed to integrating appropriate technology in teaching and in the assessment of learning.

Minimum Hiring Standards:

Education	Ph.D. in hand.
Years of Teaching Experience	2 -5 years of collegiate-level teaching is strongly preferred.
Years of Management/Supervisor Experience	N/A

Application Items & Information:

Along with a letter of interest, candidate applications should include a curriculum vitae and college/university transcripts. For additional information, please call 404.880.8718 or email kyoung@cau.edu and mbeasley@cau.edu. Salary is negotiable based on qualifications and experience.