



## 2025-2026 UNUSUAL ENROLLMENT REVIEW FORM

Student's Name (print): \_\_\_\_\_ CAU ID: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ CAU Email: \_\_\_\_\_

Your 2025-2026 Free Application for Federal Student Aid (FAFSA) was flagged for Unusual Enrollment History because you received Federal aid at multiple educational institutions during the review period - 2021-2022, 2022-2023, 2023-2024 and 2024-2025. The Department of Education requires that before awarding additional Federal aid, Clark Atlanta University must confirm enrollment information at multiple institutions. To verify that you are eligible to receive additional Federal aid for 2025-2026, Clark Atlanta University will compare your previous enrollment, academic and/or financial aid records.

**STEP 1:** List every institution of higher learning you have attended during the 2021-2022, 2022-2023, 2023-2024 and 2024-2025 academic years. Submit official transcripts for each. Enrollment history is available on your student record at [www.nslds.ed.gov](http://www.nslds.ed.gov).

NAME OF COLLEGE OR UNIVERSITY	DATES OF ATTENDANCE	Transcript submitted to CAU Registrar's Office? YES OR NO

**If more space is needed attach a separate page including the student's name and CAU ID.**

**STEP 2:** Provide your own statement describing the reasons and the extenuating circumstances if you did not earn academic credit hours at a college. Be specific and concise in your explanation. Incomplete information may cause a delay or your request may be denied.

**STEP 3:** Attach any relevant documentation (i.e., medical bills, hospitalization records, statement from doctor, obituary, accident reports, letter from a third party, or legal documentation, etc.)

**By signing below, I certify that the information submitted on and with this form is accurate and complete.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

SUBMIT DOCUMENTATION VIA EMAIL: [finaid@cau.edu](mailto:finaid@cau.edu)

Student

Name: \_\_\_\_\_

CAU ID# \_\_\_\_\_

### Unusual Enrollment History Statement

Provide the extenuating circumstances and reasoning if you did not earn academic credit hours at a college during the 2021-2022, 2022-2023, 2023-2024 and 2024-2025 award years.

**Return this form and supporting documentation to the CAU Office of Financial Aid.**

**OFFICE USE ONLY**

Reviewed by: \_\_\_\_\_

Review date: \_\_\_\_\_

\_\_\_\_ All transcripts received

\_\_\_\_ **Approved** (Clear Flag) No other concerns \_\_\_\_ **Approved one term, with stipulations**

\_\_\_\_ Transcript needed from \_\_\_\_\_ (school), notification sent to student \_\_\_\_\_ (date) \_\_\_\_ **Incomplete**

\_\_\_\_ **Denied Aid:** \_\_\_\_ insufficient documentation \_\_\_\_ Completion rate \_\_\_\_ Grade point average \_\_\_\_ Maximum hours

\_\_\_\_ Notify Student

\_\_\_\_ RRAAREQ

\_\_\_\_ RHACOMM