



# Reduced Course Load Request Form

## Final Semester

The purpose of this form is for F-1 students to request a reduction in their course load in **the final semester** of their program of study.

International students in F-1 immigration status are required to be registered full-time each academic semester. Failure to register or maintain full-time enrollment may result in the loss of F-1 student visa status. **\*SACM sponsored students must be enrolled full-time each academic semester.** Full-time enrollment is:

**Undergraduates**      12 or more semester hours.  
(Fall/Spring)

**Graduates**              Nine or more semester hours.  
(Fall/Spring)

### Student Information

Family Name:	First Name:
900 Number:	Program of Study:
Level of Study: <input type="checkbox"/> Bachelors <input type="checkbox"/> Masters <input type="checkbox"/> Ph.D <input type="checkbox"/> Ed.D	
Semester of requested reduced enrollment: <input type="checkbox"/> Fall <input type="checkbox"/> Spring   Year:	
*Final Semester Enrollment Hours: *(Enrollment for final semester cannot be 100% online coursework.)	

### Program Completion

Final semester at Clark Atlanta: <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer, Year: _____	
<b>Current I-20 program end date:</b> _____ / _____ / _____	
<b>Student Certification:</b> I understand that after completing my degree, I will enter my 60-day (F-1) grace period. During my grace period, I must do one of the following: depart the US (one time only), request a transfer to another school, or apply for Optional Practical Training (F-1).	
<b>Student Signature:</b>	Date:

### Academic Advisor Certification

*The approval of your faculty/academic advisor is required.*

The above referenced student is scheduled to complete all degree requirements to graduate at the end of the _____.		
Comments:		
Print Faculty/Advisor Name:	Faculty/Advisor Signature:	Date: