



## 2024-2025 UNUSUAL ENROLLMENT REVIEW FORM

Student's Name (print): \_\_\_\_\_ CAU ID: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ CAU Email: \_\_\_\_\_

Your 2024-2025 Free Application for Federal Student Aid (FAFSA) was flagged for Unusual Enrollment History because you received Federal aid at multiple educational institutions during the review period - 2020-2021, 2021-2022, 2022-2023 and 2023-2024. The Department of Education requires that before awarding additional Federal aid, Clark Atlanta University must confirm enrollment information at multiple institutions. To verify that you are eligible to receive additional Federal aid for 2024-2025, Clark Atlanta University will compare your previous enrollment, academic and/or financial aid records.

**STEP 1:** List every institution of higher learning you have attended during the 2020-2021, 2021-2022, 2022-2023 and 2023-2024 academic years. Submit official transcripts for each. Enrollment history is available on your student record at [www.nslids.ed.gov](http://www.nslids.ed.gov).

NAME OF COLLEGE OR UNIVERSITY	DATES OF ATTENDANCE	Transcript submitted to CAU Registrar's Office? YES OR NO

**If more space is needed attach a separate page including the student's name and CAU ID.**

**STEP 2:** Provide your own statement describing the reasons and the extenuating circumstances if you did not earn academic credit hours at a college. Be specific and concise in your explanation. Incomplete information may cause a delay or your request may be denied.

**STEP 3:** Attach any relevant documentation (i.e., medical bills, hospitalization records, statement from doctor, obituary, accident reports, letter from a third party, or legal documentation, etc.)

**By signing below, I certify that the information submitted on and with this form is accurate and complete.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

SUBMIT DOCUMENTATION VIA EMAIL: [finaid@cau.edu](mailto:finaid@cau.edu)

Student

Name: \_\_\_\_\_

CAU ID# \_\_\_\_\_

### Unusual Enrollment History Statement

Provide the extenuating circumstances and reasoning if you did not earn academic credit hours at a college during the 2020-2021, 2021-2022, 2022-2023 and 2023-2024 award years.

**Return this form and supporting documentation to the CAU Office of Financial Aid.**

<b>OFFICE USE ONLY</b>	Reviewed by: _____	Review date: _____
___ All transcripts received		
___ <b>Approved</b> (Clear Flag) No other concerns ___ <b>Approved one term, with stipulations</b>		
___ Transcript needed from _____ (school), notification sent to student _____ (date) ___ <b>Incomplete</b>		
_____		
___ <b>Denied Aid:</b> ___ insufficient documentation ___ Completion rate ___ Grade point average ___ Maximum hours		
___ Notify Student _____ RRAAREQ ___ RHACOMM		