



## Exit Counseling

### The Instructions

First time borrowers of the Federal subsidized and unsubsidized loans are only required to complete ONE loan Exit Counseling for both loans, even if you see two requirements for it in the Financial Aid section of Student Self-service in BannerWeb. When you complete one counseling, it will fulfill the requirement for both subsidized and unsubsidized loans.

First time borrowers of the Federal Direct Grad PLUS loan will be required to complete a Loan Exit Counseling for this loan in addition to one for the Stafford subsidized and unsubsidized loans. Borrowers may choose to complete a PLUS-specific Exit workshop, or a combo Stafford/PLUS Exit Counseling. Both alternatives are available at the site listed below.

#### Loan Exit Counseling Instructions

Undergraduate and Graduate Student Borrowers

By clicking on the web address listed below, you will be directed to the Federal Student Loans web site. Exit Counseling sessions may take up to 20 minutes. Test results will be sent electronically to the Financial Aid Office. Students may want to print the following instructions before proceeding.

Complete the workshop online by following these instructions:

1. Go to [www.studentloans.gov](http://www.studentloans.gov)
2. Click on the "Sign In" icon which is located under "Manage My Direct Loan".
3. Enter the required social security number of the borrower, first two characters of last name, date of birth, and PIN.
4. Click on the link "Complete **Exit Counseling**".
5. You will be asked to identify yourself as an undergraduate or a graduate/professional student. This will help you complete the appropriate Exit Counseling session. Graduate/professional students will fulfill the requirement for subsidized/unsubsidized loans as well as the Grad PLUS loan even if they have not applied for a Grad PLUS loan.