CLARK ATLANTA UNIVERSITY
Job Description

Position Title:	**Lecturer/Instructor in Finance**
Department:	**Department of Finance, School of Business**
Reports To:	**Chair, Department of Accounting and Finance**

The following statements are intended to describe the general nature and level of work to be performed and are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. All duties listed are essential functions for the position. It is understood that other related duties may be assigned.

General Function (Description):

Application Deadline: Position open until filled.

The School of Business at Clark Atlanta University invites applications for a Lecturer position in finance, in the department of finance, starting fall 2024. Candidates must have an earned at least a MBA in finance or a masters with an emphasis in personal finance or financial planning. Ideal candidates would have the Certified Financial Planning CFP designation, or other licenses/designations in the field of Financial Planning/Wealth Management field.

Candidates must have a commitment to teaching, research, engagement with students, faculty, the profession, and the community. We prefer candidates with a strong research interest in their discipline.

Examples of Duties and Responsibilities:

- Teach undergraduate courses in Personal Finance and Financial Planning and deliver course curricula in various learning styles and different modes.
- Advise and mentor undergraduate and graduate students in the Business School.
- Serve as Faculty Advisor for Financial Planning Association (FPA) student chapter.
- Conduct research leading to publications in reputable and refereed academic and professional journals in Accounting and related fields.
- Provide service to the department, school, university, and the profession.
- Integrate current and emerging instructional delivery technologies into the learning process to enhance teaching and the educational experience.
- Maintain professional standards that protect student confidentiality.
- Teach a variety of undergraduate and graduate courses, including (but not limited to): Personal Finance, Insurance Planning, Investment Planning, Retirement Planning, Tax and Estate Planning, and Strategies in Financial Planning.

Knowledge, Skills and Abilities:

We welcome applications from candidates in all areas of finance and personal finance. The successful candidate will be expected to be familiar with emerging technologies. Relevant professional experience and certification such as Certified Financial Planner (CFP), will be favorably considered. Candidates should have a demonstrated record or potential for publishing in journals in their discipline, a strong commitment to excellence in teaching (evidenced by positive teaching evaluations, teaching awards, etc.), a commitment to serve as undergraduate/graduate mentors in the finance academic area, and disposition to contribute to student growth and development through active involvement in student related activities (e.g., advising, working with student organizations). The candidate's credentials must support appointment at the faculty level that he or she is applying for, with a strong record of accomplishment in scholarship as well as outstanding teaching at the undergraduate and graduate levels, consistent with the level of appointment.

Minimum Hiring Standards:

Minimum Education	MBA in Finance or a master's degree with an emphasis /concentration /major /minor in Personal Finance and/or Financial Planning.
Preferred Education	A Ph.D. or ABD with an emphasis/concentration/major/minor in Consumer Economics or Financial Planning.
Years of Experience	None.
Years of Management/Supervisor Experience	Not applicable.

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