



## CLARK ATLANTA UNIVERSITY Job Description

<b>Position Title:</b>	<b>Assistant or Associate Professor</b>
<b>Department:</b>	<b>Counselor Education</b>
<b>Reports To:</b>	<b>Program Directors</b>

### ***General Function (Description):***

The Counselor Education Department invites applications for a tenure-track position at the Assistant or Associate Professor level beginning Fall 2024. Required is a Ph.D. or Ed.D. in Counselor Education from a CACREP accredited program.

**Requirements:** Applicants must hold National Certified Counselor (NCC) credentials. It is preferred that applicants have the Licensed Professional Counselor credential and/or the Georgia School Counselor State Certification. Consideration will be given to applicants that have started the LPC process in Georgia or hold licensure in another state. Teaching excellence and an active research portfolio is expected. Formal training or experience in clinical supervision of student counselors; a strong affiliation with the professional counseling organizations (ACA, ACES, AMHCA, LPCAGA, etc.); experience in research/scholarly activity and service are expected. Clark Atlanta University seeks applicants committed to using integrative technologies in teaching.

**Preferred:** Experience with the preparation for national accreditation (CACREP), three years of relevant experiences in the counseling profession, evidence of teaching effectiveness at the graduate level, and evidence of scholarly ability. For this position, primary responsibilities include teaching core courses, supervision of practicum/internship master's students, advising master's level students, program coordination assignments, faculty committee responsibilities, clinical mental health service, and continuing professional development. Preference will be given to applicants who hold both the Clinical Mental Health Counseling and School Counseling credentials.

**Application Procedures:** Candidates should submit the following documents: (1) a cover letter describing how their educational background and professional experience meet the required and preferred qualifications for the position, (2) employment application (3) a current Curriculum Vitae, (4) three professional letters of recommendation written on letterhead, (5) official or certified copy of transcripts, (6) proof of degree, (7) proof of professional license and certification is required.

Review of applications begins immediately and will continue until position is filled.

Please send a letter of application, employment application, curriculum vitae, transcripts, professional license/certification and letters of reference to:

Clark Atlanta University  
Email: [jobs@cau.edu](mailto:jobs@cau.edu)  
Office of Human Resources 223  
James P. Brawley Drive, S.W.  
Atlanta, GA 30314

<http://www.cau.edu/employment-opportunities/faculty-positions.html>

***Minimum Hiring Standards:***

<b>Education</b>	Doctorate from a CACREP Accredited Counseling Program
<b>Years of Teaching Experience</b>	3 years or more
<b>Years of Management/Supervisor Experience</b>	0 years

*Clark Atlanta University is an Equal Opportunity/Affirmative Action Employer*