

Frequently Asked Questions

MARKET THURSDAYS

Market Thursdays:

1. <u>What are the vendor requirements?</u> Vendors must submit the current year's vendor application, business license, and payment. The application can be found on the CAU website. No applications are accepted at the market.

2. <u>What payment form do you accept?</u> Cashier's Check or money order only made payable to Clark Atlanta University. No cash or credit cards are accepted. New applications and **Payment must be received no later than Tuesday at Noon**. No payment will be accepted at the market unless preapproved.

3. Returning vendors with an approved current agreement must make a weekly reservation by Wednesday Noon before the next day's market. These vendors may pay onsite prior to load-in.

Current vending rates are \$85 for regular vendors and \$45 for enrolled/current students of the AUC. Rates are different for Homecoming or other special markets.

4. <u>What can I vend?</u> Clothing, accessories, artwork; beauty supplies, etc. No food vending is allowed. No CAU-logoed items. No personal services are allowed.

5. <u>When does the market take place?</u> Most Thursdays during the Fall and Spring academic year. Please visit our website for the current year calendar. Market hours-11:00AM-4:00PM.

6. <u>What are the set-up/load-out guidelines?</u> Load-in from Parsons street 10:30 AM to 11:00 AM; Load-out from Parsons Street-4:30 PM-5:00 PM. Set-up is on the Student Promenade in designated locations. The market coordinator will direct you on market day.

7. <u>Where do I park?</u> The Visitor's Deck is conveniently located on the corner of Mildred and Student Movement Blvd. Hourly parking rates do apply.

8. <u>Who do I contact for additional questions?</u> Please call Business Services at 404- 880-6710 or e-mail <u>auxiliaryservices1@cau.edu</u>. Or visit the PAW Card Office in the Henderson Student Center, third floor.