

# CLARK ATLANTA UNIVERSITY

## Policy 9.5.13: Weapons Policy



<b>CLARK ATLANTA UNIVERSITY</b>		
<b>POLICY and PROCEDURE</b>	<b>Subject:</b> Weapons	
<b>Department:</b> Human Resources	<b>Review/Revise Date:</b> 4/8/10 10/19/2015 02/2/2017	<b>Issued By:</b> Vice President of Management Services
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<b>Dr. Ronald A. Johnson</b>  Signature of Approver <span style="float: right;">Date 06/30/2017</span>		

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## **1.0 Policy Statement**

While on Clark Atlanta University (CAU) property and at CAU controlled sites and activities, employees, students, and visitors are prohibited from introducing, transporting, storing, possessing, using, buying, or selling unauthorized weapons, firearms, ammunition, explosives, pepper spray, mace or other items deemed by campus police to be dangerous. This policy applies during, before or after regular class or work hours

## **2.0 Procedure Narrative**

A safe and secure environment is a fundamental prerequisite for fulfilling the mission of Clark Atlanta University. CAU is committed to maintaining a workplace that is free of violence. This obligation includes eliminating recognized hazards from campus that contribute to violence or serious harm.

### **2.1 Violation of this Policy**

Violation of this policy is considered to be a serious offense that endangers the safety of the CAU community. Therefore, violations by employees or students may result in immediate termination of employment or expulsion from Clark Atlanta University.

Visitors to CAU that violate this policy will be required to leave the premises immediately or will be subject to arrest.

Any employee who becomes aware of a violation of this policy is required to immediately notify the Public Safety Department or his or her supervisor.

Any student who becomes aware of a violation of this policy should contact the Public Safety Department, Residence Hall Director, or the office of the Vice President of Enrollment and Student Affairs.

## **Entities Affected By This Policy**

All University Employees, Students, and guests

## **3.0 Definitions**

*CAU Controlled Activities* include any event on campus or any University sanctioned functions off-campus that are intended solely for CAU employees, students or invited guests. These activities include, but are not limited to, graduation events, coronations, receptions, meetings, and conferences.

An ***Unauthorized firearm*** includes any firearm, regardless of whether the owner has a valid permit to possess or carry the firearm. The following firearms are excluded from this definition:

1. A firearm in the possession of a law enforcement officer who is authorized to possess the firearm either on or off duty, by the employing law enforcement agency
2. A firearm in the possession of a person who has received prior written authorization from the CAU Director of Public Safety (Chief of Police) to possess the firearm on campus or at off campus events.

***CAU controlled sites*** include any facility that is leased or rented permanently or temporarily by the University to conduct an activity intended primarily for faculty, staff, students , or invited guests of the University.

***CAU property*** includes grounds, parking lots, parking areas, sidewalks, walkways, vehicles, and buildings on campus or at satellite locations that are owned or occupied by the University.

## 5.0 Desktop Procedures

<b>Step</b>	<b>Action</b>
1	Any employee who becomes aware of a violation of this policy is required to immediately notify the Public Safety Department or his or her supervisor
2	The Public Safety Department will conduct an investigation of the reported violation
3	Employees found to be in violation of this policy may be terminated immediately