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CLARK ATLANTA UNIVERSITY
Job Description

Position Title:	**Director of Sports Performance**
Department:	**Athletics**
Reports To:	**Director of Athletics or his designee**

The following statements are intended to describe the general nature and level of work to be performed and are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. All duties listed are essential functions for the position. It is understood that other related duties may be assigned.

General Function (Description):

Coordinate the strength and conditioning program for CAU Athletic teams assigned (including football) by designing and implementing strength and conditioning programs, regularly testing the athletes to determine the effectiveness of the programs and maintaining accurate records of athlete's progress. Coordinate the scheduling and daily upkeep of the sports performance facilities.

This full-time, year-round position provides a Director of Sport Performance for the athletic department. This position will provide support in the overall organization and management of the entire strength and conditioning program while reporting to the Senior Associate Athletic Director and the Director of Athletics. In accordance with the vision of the Athletic Department, this individual will be responsible for all areas, including: overseeing the complete operation of strength and conditioning for 11 NCAA Division II sports; enhancing the physical, emotional and nutritional development of more than 300 student-athletes, including cheer; working closely with head coaches and sports medicine personnel in sport performance development; managing staff members; monitoring voluntary summer strength and conditioning programs in athletics; coordinating use of weight room areas according to priorities set by administration; managing post-workout supplemental program; conducting strength and conditioning camps/clinics program; coordinating maintenance and repair of equipment as well as recommending new equipment for the program; ensuring compliance with University, NCAA and SIAC rules; and performing other duties as assigned by the Senior Associate Athletic Director.

Examples of Duties and Responsibilities:

The responsibilities include, but are not limited to, supervising the Panther Stadium Performance Center, Epps Gym Performance Center, Epps Gym Rehab Center, and Strength & Conditioning staff; hire, train and supervise interns/student workers; develop year-round training programs specific to the varsity sports; provide athletes training on proper technique; coordinate team workouts; develop a record-system and track individual progress of Student-Athletes; assess data of the training program for each sport; perform routine maintenance of strength and fitness equipment; maintain an orderly and safe environment; become knowledgeable and abide by all NCAA rules/regulations.

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1. Develops and implements individualized strength & conditioning programs for student-athletes in varsity sport programs on a year-round basis.
2. Independently manages, supervises and controls the day-to-day operation of the weight and performance center used by the sport programs.
3. Ensures proper maintenance of equipment, including weight machines and other strength and conditioning equipment, including regular inspection, recommendation on repair/replacement as necessary
4. Work compatibly and cooperatively with team coaches, student-athletes, and personnel in all other sports.
5. Includes working evenings and weekends performing duties during scheduled team and student athlete practice or conditioning sessions, and competitions, as assigned based on sport program.
6. Travels as deemed necessary with teams to ensure proper warmups and game preparation.
7. Maintains knowledge of, and compliance with, specific NCAA, SIAC and University rules that relate to this position is required.
8. May be assigned as an assistant coach in a particular sport.

Knowledge, Skills and Abilities:

Expectations for All Employees:
Demonstrates high personal and professional standards. Contributes to the development of a work environment based on trust, respect, and dignity. Practices sound work habits as they relate to internal control responsibilities. Knowledge of strength and conditioning services compliance with NCAA Rules and Regulations including attendance of Strength and Conditioning professional development, timely completion of all NCAA, SIAC, CAU forms and requests for information.

Condition of Employment
Evidence of your being fully vaccinated for COVID-19, or applicable exemption, is required as a condition of employment with CAU. Employment is contingent upon your submission of records showing full vaccination for COVID-19, or receiving the first dose of a two-dose vaccine—or a single dose vaccine—before your hire date and submitting evidence of a second dose (as necessary, based on vaccination type) within 30 calendar days of your hire date,
or completion of an exemption before your hire date. Willingness to submit to CAU and CAU Athletics COVID-19 testing mandates while employed.

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Minimum Hiring Standards:

Education	Master's Degree is Preferred and/or Bachelor's Degree in Related Field and Certification through the National Strength and Conditioning Association (NSCA-CSCS) or Collegiate Strength and Conditioning Coaches Association (SCCC) is required
Exp.	4 years of experience at the collegiate level strongly preferred 2 years of collegiate level experience at a minimum

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