



CLARK ATLANTA UNIVERSITY

Job Description

Position Title:	Visiting Assistant Professor / Lecturer in Chemistry (Non-Tenure Track)
Department:	Chemistry
Reports To:	Dr. Conrad Ingram, Chair, Department of Chemistry

The following statements are intended to describe the general nature and level of work to be performed and are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. All duties listed are essential functions for the position. It is understood that other related duties may be assigned.

General Function (Description):

Clark Atlanta University (CAU) is a private, historically Black university formed in 1988 from the merger of Atlanta University and Clark College. A United Methodist-affiliated R2 institution, CAU serves over 4,400 students and offers bachelor's, master's, and doctoral degrees with a focus on research, leadership, and social justice.

The Department of Chemistry invites applications for one-year full-time non-tenure track Visiting Assistant Professor/Lecturer beginning Fall 2026. The successful candidate will primarily teach General Chemistry and Physical Chemistry, including associated laboratories, while contributing to undergraduate education and student success.

Qualifications Required

- Ph.D. in Chemistry or a closely related field preferred; candidates with a Master's degree and substantial college-level teaching experience will also be considered.
- Demonstrated excellence or strong potential in undergraduate teaching.
- Strong communication and interpersonal skills.

Preferred

- Experience with active-learning pedagogies and learning management systems (e.g., Canvas).
- Commitment to mentoring students from diverse backgrounds.

Application Materials

Submit the following as a single PDF to jobs@cau.edu

- Cover Letter
- Curriculum Vitae
- Teaching Philosophy (maximum two pages)
- Contact information for three professional references

Review of applications will begin immediately and continue until the position is filled. The appointment is expected to commence August 15, 2026.

Examples of Duties and Responsibilities:**Responsibilities**

- Teach undergraduate General Chemistry and Physical Chemistry lecture and laboratory courses.
- Prepare instructional materials, assignments, and examinations.
- Evaluate student performance and maintain regular office hours.
- Mentor undergraduate students and participate in departmental activities.
- Support student-centered teaching and effective use of instructional technologies.

Knowledge, Skills and Abilities:

- Thorough knowledge of fundamental chemistry, particularly General and Physical Chemistry.
- Ability to teach effectively in both lecture and laboratory settings.
- Strong organizational, communication, and classroom management skills.
- Ability to use instructional technologies and learning management systems to enhance student learning.
- Commitment to inclusive excellence, student engagement, and academic success.
- Ability to work collaboratively with faculty, staff, and students in a diverse academic environment.

Minimum Hiring Standards:

Education	Ph.D. in Chemistry or a closely related field preferred; Candidates with a Master's degree and substantial college-level teaching experience will also be considered.
Years of Experience	Not required but 1 to 2 year teaching general chemistry and physical chemistry preferred.
Years of Management/Supervisor Experience	N/A

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