

CAU Course Numbering System

Courses numbered 100 through 199 are introductory, while those numbered 200s are intermediate. Courses numbered in the 300s and 400s are more advance and are considered upper-division courses. These courses are recommended for students with junior or senior status.

Graduate courses are numbered in the 500s; undergraduate students may take cross-listed 500-level courses to complete degree requirements. Graduate Cross-listed courses must adhere to the SACSCOC guidelines. Academic Departments that perceive a need to cross-list courses for both undergraduate and graduate credit must seek the University Senate's approval. Based on the SACSCOC Accreditation guidelines, undergraduate students who enrolled in cross-listed graduate courses are expected to complete requirements beyond those expected of undergraduate level.

Course Grading System

Grades and Quality Points: Coursework is evaluated as shown below. Parenthetical numbers represent the numerical value each grade carries in the computation of grade point averages. Grades which have no numerical value are not computed in the grade point average.

A (4) = Excellent

B (3) = Above Average

C (2) = Average

D (1) = Below Average

F (0) = Failure

I = Incomplete

IP = In Progress

AU = Audit

HP = High Pass with course credit

P = Pass with course credit

NP = No Pass without course credit (*Spring 2020 Only*) *

R, Z, E = Course repeated and appended to earlier earned grade

W = Withdrew

WU = Withdrawal Unofficially

XF = Non-grade, Non-transcript related status for financial aid standing

The scale listed below is used for translating numerical grades into letter grades:

90-100 = A

80-89 = B

70-79 = C

60-69 = D

Below 60 = F

In response to the Covid-19 pandemic, the President and Provost and Vice President of Academic Affairs in conjunction with the University's Administrative Leadership implemented a limited term policy (applying only to Spring 2020 semester), that will allow students to make a choice regarding the form of final grades for each course completed.

All undergraduate courses in the Spring 2020 semester will be graded Pass/No Pass, unless the student elects to receive an earned letter grade for the course.

A "Pass" will not factor into a student's GPA but will count toward earned semester hours as well as toward curricular, matriculation, and graduation credit hour requirements.

*** A “No Pass” will not count toward earned semester credit hours nor will it be factored into the student’s GPA. If the “No Pass” is earned in a required course, students will have to retake the course in a future semester. Students earning a “No Pass” in an elective course may repeat that course in a future semester or may choose to enroll in a different elective course, designated by the School or Department, that will enable a student to meet the requirements of their specific program of study.**

Grade Point Average (GPA): The GPA is calculated by dividing the sum of the quality points earned in courses graded "A" through "F" by the total number of graded course credits attempted. When a course is repeated, the last final grade earned, whether higher or lower, will be the final grade of record and is included in computing the cumulative GPA. However, the original final grade remains on the student’s transcript, followed by the symbol "E", which indicates that the course was retaken (excluded) and its original final grade replaced (excluded) by a subsequent grade.

Academic Standing

The academic records of undergraduate students are evaluated following each term of study. A minimum cumulative grade point average (GPA) of 2.0 is required for undergraduate students to maintain Good Academic Standing. Courses attempted include any course in which final grades of A, B, C, D, F, W, I, P (with course credit), or IP are awarded. Students who fail to maintain Good Academic Standing are placed on Academic Warning, Academic Probation, or Academic Suspension as described below. These standards apply to full-time and part-time students. Final grades earned in summer sessions will be included in the cumulative GPA of the previous academic year. Students in Good Academic Standing are eligible to receive financial aid at Clark Atlanta University. Students who are not in Good Academic Standing or who are dismissed from the University are not eligible to receive financial aid.

Academic Warning

Students earning a cumulative GPA less than 2.0 for the first time during their matriculation at the University will be placed on Academic Warning. Students will be placed on Academic Warning only once during their matriculation at Clark Atlanta University.

Academic Probation

Students earning a cumulative GPA below 2.0 in a subsequent semester (following Academic Warning in any previous term) or in a subsequent semester during their matriculation will be placed on Academic Probation. A student may be placed on Academic Probation after returning to Good academic Standing when the student’s cumulative GPA falls below 2.0. Students may be returned to Good Academic Standing by maintaining a minimum cumulative GPA of 2.0. During the period of Academic Probation, students must successfully complete CUGS 097/098, Undergraduate Academic Seminar. Students on Academic Probation who fail to successfully complete Undergraduate Academic Seminar will forfeit the right to appeal should they be academically suspended.

Academic Suspension

After being placed on Academic Probation would a student not improve the cumulative GPA to a 2.0 the following term, a student will be placed on Academic Suspension. Students suspended under this rule will be eligible to apply for readmission to the University after one (1) academic term (fall