



Clark Atlanta University Office of Graduate Admissions & Enrollment

Frequently Asked Questions

- 1. What are the deadlines for applying to Graduate Programs at CAU?** For **Fall semester** we accept new applications until August 1st. However, we have several deadlines to allow for various opportunities:
 - February 1st to allow for first scholarship opportunities
 - April 1st to meet all academic departmental deadlines
 - July 1st final deadline for all graduate funding opportunities
 - August 1st final deadline for new applications (we keep the application process open until one week before classes begin for students who have started the application process)For **Spring semester**, we accept new applications until the first week in January. However, we have several deadlines to allow for various opportunities:
 - November 1st to allow for any university or academic departmental funding opportunities
 - December 1st to meet all academic departmental deadlines
- 2. Why should I attend CAU Admitted Days?** In an effort to make a smooth transition, we offer you the opportunity to participate in our inaugural Graduate Student Admitted Day for the Fall 2019 semester, prior to graduate student orientation. In order to enroll as a degree-seeking graduate student and confirm your acceptance at Clark Atlanta University, a **nonrefundable \$150 tuition deposit** is required. However, **you can save \$150** by attending this event! Essentially, you will be awarded a \$150 scholarship, which will be credited to your account upon enrollment. Payments at the event will be taken by the following methods, through the Student Accounts office, located in Haven Warren:
 - Money Orders
 - Cashier Checks
 - Debit/Credit Cards

This event will provide you with an opportunity to meet with university officials from Graduate Admissions, Financial Aid, Registrar and your academic department(s). Students who participate will be sent pre and post-arrival “to-do” lists to create a seamless enrollment process. Please note your attendance is required throughout the entire program in order to receive the \$150 scholarship.

3. **What if I have already confirmed my attendance and paid the tuition deposit to attend the Admitted Days?** If you have already paid \$150 to confirm your seat, you are invited to attend the Admitted Days, as well. Your attendance will secure a \$150 scholarship to your account upon enrollment. Payments can only be made in the Student Accounts office, by using the following methods:
 - Money Orders
 - Cashier Checks
 - Debit/Credit Cards

4. **What if I have already confirmed my attendance and paid the tuition fee and do not attend the Admitted Days?** You will need to pay the entire \$150.00 tuition deposit (*Internal only - if the student says they cannot make the payment, work with the Financial Aid office to have payment placed on student's account, toward original tuition amount*). Payments can only be made in the Student Accounts office, by using the following methods:
 - Money Orders
 - Cashier Checks
 - Debit/Credit Cards

5. **Should I attend my Academic Department's orientation?** Absolutely! This will inform you of all requirements of the department, curriculum structure, review departmental handbook, inform of departmental funding opportunities, etc.

6. **Should I attend the Graduate Program's New Graduate Student Orientation?** Yes. This is a required event where students will be inducted into CAU life, as well as meet university officials (i.e. Campus Security, Student Affairs, Financial Aid, Registrar, etc.).

New Graduate Student Orientation is the following:

Fall 2019 New Graduate Student Orientation will be held on **Friday, August 16, 2019**. This university-wide orientation is required for all new and transfer graduate students. The purpose of this event:

The orientation will introduce you to the University's key units, policies and resources, as well as provide you with opportunities to engage representatives from the offices of the President and Provost, Academic Departments, Graduate Programs, Enrollment Services, Student Affairs, International Programs, Campus Services, and more.

This event will also acquaint you with an array of services, including academic support services within the Dr. Bettye M. Clark Graduate Resource Center (GRC), student

physical and mental health resources, career and professional development and campus safety. By the day's end, you will have had opportunities to:

- **Meet with your faculty advisor**
- **Register for your courses**
- **Enroll (financially) for the Fall 2019 semester**
- **Obtain your student ID (Panther PAWCard)**
- **Engage current graduate students**
- **Take a campus tour**

7. **How do I confirm my attendance?** Payment of the Graduate Tuition Deposit.

8. **What is the Graduate Tuition Deposit?** In order to enroll as a degree-seeking graduate student and confirm your acceptance at Clark Atlanta University, **a nonrefundable \$150 tuition deposit** is required. This new procedure was made effective for Fall 2019 for all incoming students. The deposit secures your place in the entering class and allows you to register for courses. Payment of the deposit is applied to your initial tuition bill. However, this deposit does not enroll you into Clark Atlanta University. Therefore, the graduate tuition deposit will not be credited to your account until you complete the financial enrollment process.

Please note the tuition deposit deadline is August 11th.

Below are the following 4 required steps to accept the admission offer and to pay the nonrefundable \$150 tuition deposit online:

1. Log into Banner Self Service with the assigned student ID number and pin number found in your acceptance letter
2. Select the link to Student Services and Financial Aid
3. Select the link to Student Records
4. Select the link to **Tuition Deposit (New Graduate Students Only)**

Online payments can be made by credit or debit cards.

Note: Readmitted Graduate Students

Graduate students readmitted to the University are not required to submit the New Graduate Student Tuition Deposit to reserve their seat.

9. What is the enrollment process for Graduate Students?

- Final admission into graduate programs will be granted after completing all requirements (<http://www.cau.edu/global/admissions/grad-requirements.html>), by the academic department.
- Confirming attendance by payment of Tuition Deposit
- Being advised by academic department
- Using registration materials (including registration pin, provided by the Registrar's office or that has been obtained by academic department) to register for classes online (Banner system)
- Awarded Financial Aid has been applied
- Either payment will be due to the Student Accounts Department or a refund will be issued by the Student Accounts Department.
- After final payment has been provided, the student is financially enrolled.

10. Are there housing opportunities for graduate students at CAU? There is graduate housing available at CAU. If interested, please access Residence life, via the following link: <http://www.cau.edu/studentaffairs/residential-life.html>.

11. What funding arrangements are provided to Graduate students?

- Student Loans are provided through completing a FASFA application and working with the CAU Financial Aid office (404-880-8111). They may also be reached, via the following link: <http://www.cau.edu/financialaid/apply-for-loans.html>).
- Departmental funding and scholarships – these funding opportunities will need to be discussed with the respective Departmental Chairs.
- Scholarships – please contact the CAU Scholarships office to explore other funding opportunities, via (<http://www.cau.edu/financialaid/scholarships-and-discounts.html>).
- Assistantships - several departments provide assistantships at the doctoral level (Political Science, Biology, and Chemistry).

12. What are the deadlines to enroll for Fall 2019, after being admitted? The enrollment process should be completed by August 15, 2019 to ensure all Financial Aid will be applied in the adequate timeframe.

13. Can I transfer credits at the graduate level? Only with permission from the academic department and Registrar's office by submitting your official transcript, via the graduate admissions process.