

## Student laptop Opt-In/Opt-Out steps

### Instructions:

1. Login to BannerWeb
2. Enter Secure Area
3. Student Services and Financial Aid
4. Student Records
5. Select Laptop Opt-In/Opt-Out
6. Undergrad students select opt-out if you wish to opt-out. Fees will be removed within 24 hours
7. Graduate students select opt-in if you wish to purchase a laptop. Fees will be added within 24 hours
8. Print confirmation for your records, *i.e.* last day to opt-in/opt-out is August 6, 2021
9. Late enrollees will have 7 days to opt-in/opt-out