



CLARK ATLANTA UNIVERSITY

GRADUATE TRANSIENT PERMISSION FORM

OFFICE OF THE UNIVERSITY REGISTRAR • 223 James P. Brawley Drive, S.W. • Atlanta, GA 30314
Office Number 404 880-8938 • Fax Number 404 880-6083 • www.cau.edu

ATTENTION: Please refer to the University's transient policy before completing transient permission form for study at another institution. A formal admissions application **must** be submitted to the institution for which this transient permission form is requested. It is your responsibility to comply with the transient institution's admissions standards and application deadlines.

Term to enroll: _____ YEAR: _____

_____ 900 _____
 ID NUMBER DEGREE/MAJOR

Student's Contact Telephone Number: _____ I will personally deliver the Transient Permission Form (please initial) _____

TRANSIENT SCHOOL INFORMATION BLOCK (below)

STUDENT INFORMATION BLOCK (below)

NAME OF TRANSIENT INSTITUTION			LAST NAME			FIRST			MI								
STREET ADDRESS			LOCAL MAILING ADDRESS														
CITY			STATE			ZIP CODE			CITY			STATE			Z IP CODE		

List course(s) and alternates which you plan to take at the transient institution. It is your responsibility to contact the institution for their course offerings and descriptions.

Course(s) to be taken at transient institution E = Equivalent to Clark Atlanta University Course(s)
S = Substitute for

Course Prefix	Course No	Host Course Title	Hrs	E/S	Course Prefix	Course No	CAU Course Title	Hrs	Core	Major

NOTE: Courses that are equivalent to or substitute for courses offered at Clark Atlanta University will transfer as long as the transient institution is regionally accredited, and you have received PRIOR permission from the Department Chair and the Director of Graduate Programs. from the appropriate department the Dean for Undergraduate Studies to take the courses as a transient student. Grades and quality points earned in these courses will be figured in the Cumulative Grade Point Average at Clark Atlanta University. It is your responsibility at the end of the term to request an official transcript be sent to Clark Atlanta University. **THE ACADEMIC FORGIVENESS POLICY DOES NOT APPLY TO COURSES TAKEN AS A TRANSIENT STUDENT.**

I understand that Clark Atlanta University accepts transient credit only from institutions that have the following regional accreditation: Middle States Association of Colleges and Schools; North Central Association of Colleges and Schools; New England Association of Schools and Colleges; Northwest Association of Schools and Colleges; Southern Association of Colleges and Schools; Western Association of Schools and Colleges. In general, we do not accept credit from vocational or technical institutes. Further, I understand the transient policy and request permission to take the above listed courses(s).

 Student's Signature Date

 Signature of Chairperson/Advisor Date

 Signature of the Director of Graduate Programs Date

**** DO NOT WRITE BELOW THIS LINE ****

From the Office of the University Registrar: Student has permission to enroll as a transient student provided he/she meets the transient institution's admissions requirements.

<p>Academic Standing:</p> <p><input type="checkbox"/> Good academic standing</p> <p><input type="checkbox"/> Academic probation</p> <p><input type="checkbox"/> Academic suspension</p> <p><input type="checkbox"/> No Academic Standing</p>	<p>Comments: _____</p> <p>_____</p> <p>_____</p> <p style="text-align: center;">_____ <i>Office of the University Registrar</i></p> <p style="text-align: right;">_____ <i>Date Signed</i></p>
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