

# Clark Atlanta University

## Operational Academic Calendar 2016-2017

### FALL SEMESTER

August 2016	
1	First Cancellation of Fall Classes for Students Not Financially Enrolled
10	Faculty and Staff Opening Institute at 9:00 a.m. Faculty and Staff Workshops and Pre-Planning Sessions
11	New Students Finalize Registration and Enrollment New Faculty Orientation Residence Halls Open for New Students at 8:00 a.m.
12-16	<b>CAU Experience</b> (Mandatory for First-time Students – First-Year and Transfer)
13	Residence Halls Open for Returning Students at Noon
16	Fall Registration Ends Second Cancellation of Classes for Students Not Financially Enrolled
17	Classes Begin – First Day of Class Mandatory Daily Posting of Class Attendance in Banner by Faculty Begins ADD/DROP Period Begins (Late Registration) AUC Cross-Registration Begins
26	Last Day to Cross-Register at Morehouse College or Spelman College ADD/DROP Period Ends - Late Registration Ends (after this date a student who withdraws from a course will receive a grade of "W") Final Cancellation of Classes for Students Not Financially Enrolled
29	Course Withdrawal Period Begins (Ends October 31, 2016) Academic Department Chairs submit course schedules to School Deans
30	Faculty Complete Entry of Student Attendance in Banner Web (8:00 a.m.)
September 2016	
5	Labor Day Holiday
13	Opening Convocation (TBD)
23	Fall Enrollment Census Date
October 2016	
3-7	Mid-Semester Examinations
9-15	<b>Homecoming Week</b>
17	Mid-Semester Grades Due via Banner Web
20-21	Board of Trustees Meeting
24	Advisement for Spring 2017 Begins
31	Official Course Withdrawal Period Ends for Fall 2016
November 2016	
7	Registration for Spring 2017 Begins Department Chairs Submit Course Schedules for Summer and Fall 2017 to School Deans
24-25	Thanksgiving Holiday
28	Classes Resume
30	Last Day of Classes

**Note: The Academic Calendar is subject to change.**

December 2016	
1-2	Reading Period
5-9	Final Examinations Week
9	Fall Semester Ends
	TracDat <i>Strategic and Annual Assessment Plan</i> – Phase I Cycle for Action Plans and Budgets Closes
10	Residence Halls Close at Noon
13	Deadline for Removal of Incomplete "I" Grades
	Final Grades Due via Banner Web
	Provost/Vice President for Academic Affairs Submit Course Schedules for Summer and Fall 2017 to University Registrar
23 – 31	Christmas Holidays

## SPRING SEMESTER 2017

January 2017	
2	New Year's Holiday
3	Faculty and Staff Return to Duty
	School Deans Submit Approved Theses and Dissertations to Graduate Dean for May 2016 Graduate Candidates
9	Faculty and Staff Opening Institute at 9:00 a.m.
	Faculty and Staff Workshops and Pre-Planning Sessions
14	Residence Halls Open at Noon
16	Martin Luther King Jr. Holiday Observance
17	Last Day of Registration (Late Fees Apply)
	New Faculty Orientation
	First Cancellation of Spring Classes for Students Not Financially Enrolled
18	Classes Begin – First Day of Class
	Mandatory Daily Posting of Class Attendance in Banner by Faculty Begins
	ADD/DROP Period Begins (Late Registration)
19	Graduate Candidates for July 2017 Submit Theses and Dissertations to Committee Chairs
27	Final Cancellation of Classes for Students Not Financially Enrolled for Spring at the Close of Business
	Faculty Complete Entry of Student Attendance in Banner Web
30	Course Withdrawal Period Begins (Ends March 27, 2017)
February 2017	
13	Spring Enrollment Census Date
	Academic Department Chairs Submit Course Schedule Revisions for Summer and Fall 2017 to School Deans
23-24	Board of Trustees Meeting
March 2017	
March 6-10	Mid-Semester Examinations
13-17	Spring Break
20	Classes Resume at 8:00 A.M.
	Mid-Term Grades Due via Banner Web
20-24	Founders Week
23	Founders Day Convocation
20	Official Course Withdrawal Period Ends for Spring 2017
April 2017	
3-7	Academic Advisement Opens for Summer and Fall 2017
10	Registration for Summer and Fall 2017 Begins
14	Good Friday
May 2017	
3	Last Day of Classes
4-5	Senior Final Examinations
	Reading Period
8-12	Final Examinations
9	Final Grades Due for Graduating Seniors
12	Spring Semester Ends

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13	Residence Halls Close at Noon
16	Final Grades Due via Banner Web
	School Deans Submit Approved Theses and Dissertations to Graduate Dean for July 2017 Graduate Candidates
	Deadline for Removal of Incomplete "I" Grades
18 - 19	Board of Trustees Meeting
19	Graduate Candidates for Fall 2017 Submit Theses and Dissertations to Committee Chairs
21	Baccalaureate Services
22	Commencement Services
24	Faculty and Staff Spring Closing Institute at 9:00 a.m.

## SUMMER SEMESTER 2017

<b>May 2017</b>	
29	Memorial Day Holiday
30	Classes Begin – First Day of Summer Classes
31	First Cancellation of Classes for Students Not Financially Enrolled for Summer
	First Day of Late Registration
	Official Course Drop/Add Period for Students Registered for Summer
<b>June 2017</b>	
May 31 – June 2	DROP/ADD Period for Students Registered for Summer (after this date a student who withdraws from a course will receive a grade of "W")
2	Last Day of Late Registration for Summer
	Final Cancellation of Classes for Students Not Financially Enrolled for Summer
5	Official Course Withdrawal Period Begins (Ends July 5, 2017)
21 - 23	Mid-Semester Examinations
23	Deadline for Participation in the CAU Tuition Remission Program for Fall 2017
	TracDat Annual Assessment Plan – Phase II Cycle for Results and Uses of Results Closes
<b>July 2017</b>	
3	Committee Chairs Submit Approved Theses and Dissertations to Academic Departments for December 2017 Graduate Candidates
4	Independence Day Holiday
5	Classes Resume
	Official Course Withdrawal Period Ends
21	Last Day of Classes
24 - 28	Final Examinations
28	Summer Session Ends
	Final Grades Due via Banner Web
29	Residence Hall Close at Noon