

Clark Atlanta University
Academic Calendar 2014-2015
FALL SEMESTER

August 2014	
1	First Cancellation of Fall Classes
2	Academic Departments Submit Approved Theses and Dissertations to School Deans for December 2014 Graduate Candidates
11	Faculty and Staff Opening Institute at 9:00a.m. Faculty and Staff Workshops and Pre-Planning Sessions
12 – 15	Schools and Departmental Meetings and Semester Start Activities
13	Student Learning Outcomes and Program Objectives Workshops
14	University Effectiveness Committee
14	New Students Finalize Registration and Enrollment New Faculty Orientation Residence Halls Open for New Students at 8:00 a.m.
15 – 19	CAU Experience (Mandatory for First-time Students – First-Year and Transfer)
16	Residence Halls Open for Returning Students at Noon
19	Fall Registration Ends Cancellation of Classes for Students Not Financially Enrolled Orientation for Academic Program Reviews
20	Classes Begin – First Day of Class Mandatory Daily Posting of Class Attendance in Banner by Faculty Begins ADD/DROP Period Begins (Late Registration) AUC Cross-Registration Begins
21	TracDat Training for <i>Annual Assessment Plan</i> – Phase I TracDat <i>Strategic and Annual Assessment Plan</i> – Phase I Cycle for Action Plans and Budgets Opens (Close in December)
29	Last Day to Cross-Register at Morehouse College or Spelman College ADD/DROP Period Ends (Late Registration Ends) Final Cancellation of Classes for Students Not Financially Enrolled Withdrawal Period Begins
September 2014	
1	Labor Day Holiday
2	School Deans Submit Approved Theses and Dissertations to the Graduate Dean for December 2014 Graduate Candidates Official Course Withdrawal Period Begins (Ends November 3, 2014) Faculty Complete Entry of Student Attendance in Banner Web
4	Academic Program Review Retreat
5	School Deans Submit Class Schedule Revisions to the University Registrar for Spring 2015
16	Opening Convocation
19	School Deans and Department Chairs Submit Applications for Fall and Spring Graduation to the University Registrar Academic Department Chairs Submit Course Schedule Revisions for Spring 2015 to School Deans Fall Enrollment Census Date
22	Graduate Candidates for May 2015 Submit Approved Theses and Dissertations to Committee Chairs
24	Last Day for Spring 2015 Admissions Application
26	Academic Department Chairs Submit Lists of Textbooks and Instructional Materials to CAU Bookstore Manager for Spring 2015
October 2014	
6 – 10	Mid-Semester Examinations

10	University Effectiveness Committee Meeting
13	Deadline for Financial Aid Applications
23 – 24	Board of Trustees Meeting
20	Mid-Semester Grades Due via Banner Web
22	Advisement for Spring 2015 Begins
October 26 – November 2, 2014	Homecoming Week
November 2014	
2	Last Day of Homecoming Week
3	Committee Chairs Submit Approved Theses and Dissertation to Academic Departments for May 2015 Graduate Candidates
	Official Course Withdrawal Period Ends
5	Registration for Spring 2015 Begins
	School Deans Submit Revised Course Schedules for Spring 2015 to the Office of the Provost for Approval
10 – 14	Student Evaluation of Instruction Week
14	Office of the Provost Submit Course Schedules for Spring 2015 to the University Registrar
17	School Deans Submit Student Evaluations of Instruction to the Office of Academic Affairs
27 – 28	Thanksgiving Holiday
December 2014	
1	Classes Resume
	Cancellation of Classes for Returning Students Not Financially Enrolled for Spring 2015 at the Close of Business
2	First Day of Late Registration for Spring 2015 (Late Fees Apply)
	Academic Departments Submit Approved Theses and Dissertations to School Deans for May 2015 Graduate Candidates
3	Last Day of Classes
4 – 5	Reading Period
8 –12	Final Examinations Week
12	Fall Semester Ends
	TracDat <i>Strategic and Annual Assessment Plan</i> – Phase I Cycle for Action Plans and Budgets Closes
13	Residence Halls Close at Noon
15	School Deans and Department Chairs Submit Summer 2015 Graduation Application to the University Registrar
	Deadline for Removal of Incomplete “I” Grades
	Final Grades Due via Banner Web
24 – 26	Christmas Holidays
31 – Jan. 2	New Year’s Holidays

SPRING SEMESTER 2015

January 2015	
5	Faculty and Staff Return to Duty
	School Deans Submit Approved Theses and Dissertations to Graduate Dean for May 2015 Graduate Candidates
6	Faculty and Staff Opening Institute at 9:00 a.m.
	Faculty and Staff Workshops and Pre-Planning Sessions
7 – 9	Schools and Departmental Meetings and Semester Start Activities
10	Residence Halls Open at Noon
13	Last Day of Registration (Late Fees Apply)
	New Faculty Orientation

	Second Cancellation of Classes for Students Not Financially Enrolled for Spring at Close of Business
14	Classes Begin – First Day of Class
	Mandatory Daily Posting of Class Attendance in Banner by Faculty Begins
	ADD/DROP Period Begins (Late Registration)
15	AUC Cross Registration Begins
19	Martin Luther King Jr. Holiday Observance
20	Graduate Candidates for July 2015 Submit Theses and Dissertations to Committee Chairs
23	Last Day to Cross-Register at Morehouse College or Spelman College
	Last Day to ADD/DROP Courses (after this date a student who withdraws from a course will receive a grade of "W")
	Final Cancellation of Classes for Students Not Financially Enrolled for Spring at the Close of Business
29	Faculty Complete Entry of Student Attendance in Banner Web
February 2015	
6	Spring Enrollment Census Date
	Academic Department Chairs Submit Course Schedule Revisions for Summer and Fall 2015 to School Deans
11	Deadline for Completing Financial Aid Application for Students Returning in Summer and Fall 2015
13	Academic Program Reviews Presentation Retreat
19 – 20	Board of Trustees Meeting
21	ETS Proficiency Profile Test (Required of All Juniors)
27	School Deans Submit Revised Course Schedules for Summer and Fall 2015 to the Office of the Provost for Approval
March 2015	
2	Committee Chairs Submit Approved Theses and Dissertations to Academic Departments for July 2015 Graduate Candidates
2 – 6	Mid-Semester Examinations
6	Office of the Provost Submit Course Schedules for Summer and Fall 2015 to the University Registrar
9	Academic Advisement Opens for Summer and Fall 2015
9 – 13	Spring Break
16	Classes Resume at 8:00 A.M.
	Mid-Term Grades Due via Banner Web
16 – 20	Founders Week
19	Founders Day Convocation
21	Senior Exit Examination (Major Field Test)
23	Registration Opens for Summer and Fall 2015
	Official Course Withdrawal Period Ends for Spring 2015
30	Academic Departments Submit Lists of Textbooks and Instructional Materials to CAU Bookstore Manager for Summer and Fall 2015
April 2015	
3	Good Friday Holiday
	Registration for Fall 2015 Begins
6	Academic Departments Submit Approved Theses and Dissertations to School Deans for July 2015 Graduate Candidates
10	University Effectiveness Committee Meeting
20 – 24	Student Evaluation of Instruction Week
24	TracDat Training for <i>Annual Assessment Plan</i> – Phase II
	TracDat <i>Strategic and Annual Assessment Plan</i> – Phase II Cycle for 2014-15 Results and Uses of Results Opens (Close in June)
27	School Deans Submit Student Evaluations of Instructions to the Office of Academic Affairs
29 April	Last Day of Classes
29 – May 1	Senior Final Examinations
30 – May 1	Reading Period
May 2015	

4 – 8	Final Examinations
5	Deadline for Removal of Incomplete "I" Grades for Graduating Seniors
	Final Grades Due for Graduating Seniors
9	Spring Semester Ends
	Residence Halls Close at Noon
11	Final Grades Due via Banner Web
	School Deans Submit Approved Theses and Dissertations to Graduate Dean for July 2015 Graduate Candidates
	Deadline for Removal of Incomplete "I" Grades
14 – 15	Board of Trustees Meeting
15	Graduate Candidates for Fall 2015 Submit Theses and Dissertations to Committee Chairs
17	Baccalaureate Services
18	Commencement Services
20	Faculty and Staff Spring Closing Institute at 9:00 a.m.
25	Memorial Day Holiday
30	Residence Halls Open for Summer at Noon

Summer 2015

June 2015	
1	Classes Begin – First Day of Class
	First Cancellation of Classes for Students Not Financially Enrolled for Summer
	First Day of Late Registration
1 – 3	Official Course DROP/ADD Period for Student Registered for Summer
2	Last Day of Late Registration for Summer
	Final Cancellation of Classes for Student Not financially for Summer
4	Official Course Withdrawal Period Begins
24 – 26	Mid-Semester Examinations
26	Deadline for Participation in the CAU Tuition Remission Program for Fall 2015
	TracDat <i>Annual Assessment Plan</i> – Phase II Cycle for 2014-15 Results and Uses of Results Closes
July 2015	
2	Committee Chairs Submit Approved Theses and Dissertations to Academic Departments for December 2015 Graduate Candidates
3	Independence Day Holiday Observance
6	Classes Resume
	Official Course Withdrawal Period Ends
17	Last Day of Classes
20 – 24	Final Examinations
24	Summer Session Ends
25	Residence Halls Close at Noon
27	Final Grades Due via Banner Web