

Law IN THE FEDERAL GOVERNMENT

Sample Pre-Law Job Profiles

PARALEGAL SPECIALIST

Salary Range: Mid \$30s to the high \$40s per year
Duty Locations: Washington, D.C.

Job Description: The Specialist works with attorneys, economists, paralegals and other agency employees in all divisions of the Federal Trade Commission, which regulates federal antitrust and consumer protection laws.

STUDENT LEGAL ASSISTANT NATIONAL LABOR RELATIONS BOARD

Salary Range: High \$30s to the High \$40s per year
Duty Locations: Washington, D.C.

Job Description: The Legal Assistant works under the direction of the Assistant General Counsel, Regional Advice Branch, and assists with personnel and legal duties. These include conducting legal research; drafting and editing legal memoranda; and attending meetings of the General Counsel's advisory committees to gather information regarding cases and policy issues. Applicants must be currently enrolled in law school, have completed their second year, and have successfully completed at least one course in labor law. View www.nlr.gov

Sample Attorney Profiles

ATTORNEY ADVISOR SOCIAL SECURITY ADMINISTRATION

Salary Range: From the \$40s to the \$60s per year
Duty Locations: Throughout the nation

Job Description: SSA offers protection to low-income people due to retirement, disability or death. Attorney Advisors provide assistance to one or more Administrative Law Judges, by giving advice and assistance in pre-hearing development and preparation of cases, as well as post-hearing development. Attorney Advisors also analyze, research and develop cases.

GENERAL ATTORNEY

Salary Range: From the \$50s to the high \$90s per year
Duty Locations: Dallas, TX

Job Description: The Department of Education's Office of Civil Rights enforces federal civil rights laws that prohibit discrimination in programs or activities that receive financial assistance from the Department of Education.

Search for jobs at: usajobs.opm.gov

FEDERAL EMPLOYERS CAN HELP YOU REPAY YOUR STUDENT LOANS

- ★ Agencies are authorized to help repay up to \$10,000 of a loan per year, up to \$60,000 total per employee.
- ★ An employee who receives student loan repayments must commit to remaining in the service of the federal government for at least three years.
- ★ In 2006, the federal government provided **5,755 employees with \$36 million** in loan repayment.

For more information, visit:
<http://www.opm.gov/oca/pay/studentloan>

FIND AND APPLY FOR FEDERAL JOBS AND INTERNSHIPS ONLINE

MakingtheDifference.org provides valuable information and resources about job and internship opportunities in the federal government. On the site you'll find more information about federal agencies, an overview of the benefits of federal service, a directory of federal internships, "hot jobs" and "cool internships," tips for finding and applying for federal jobs, and much more. Plus, you'll see how federal employees are making the difference every day.

USAJobs.gov is a great place to begin your job search. It is administered by the U.S. Office of Personnel Management, the federal government's human resources agency, and has a regularly updated list of federal job openings. You can also build your resume and learn about the federal jobs that best match your interests.



PARTNERSHIP FOR
 PUBLIC SERVICE

The Partnership for Public Service is a nonpartisan, nonprofit organization that works to revitalize the federal government by inspiring a new generation to serve and by transforming the way government works.
ourpublicservice.org

It's not just making a living, it's making the difference

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Examples of Summer Internships

For outstanding first- and second-year law students at the Office of the General Counsel, this **Department of Commerce's** Summer Legal Internships offer the opportunity to work on a wide range of legal issues under the supervision of senior attorneys.

The **Federal Trade Commission's** summer program is for students who have completed one or more years of law school. Seeking students with an extraordinary level of commitment to enforcing antitrust and consumer protection laws, summer legal positions may be volunteer internships, internships for academic credit or paid internships.

To find specifics, go to each agency's Web site and search for "Summer Legal Internships." An A-Z list of agencies is at www.usa.gov.

Search for internships at:
makingthedifference.org/federalinternships

WHAT TYPES OF LAW POSITIONS ARE THERE IN GOVERNMENT?

- ★ Administrative Law Judges
- ★ Attorneys
- ★ Claims Examining
- ★ Paralegal Specialist
- ★ Contract Representative
- ★ Hearing and Appeals Specialists
- ★ Legal Instruments Examiners
- ★ Paralegal Specialists
- ★ Patent Attorneys
- ★ Tax Law Specialists
- ★ GAO Evaluators

Find more: www.usajobs.gov/EI23.asp

WHERE THE JOBS ARE

Over the next two years, our largest federal agencies project that they will hire nearly 193,000 new workers for "mission-critical" jobs.

This includes:

- ★ 3,725 contact representatives and 427 attorneys at the Department of Treasury
- ★ 1,624 attorneys at the Department of Justice

Download the report at makingthedifference.org.

TOP 3 REASONS FOR PUBLIC LAW

1. Get real-world experience very quickly
2. Work with a high degree of independence and autonomy
3. Work on issues of national scope and represent our government instead of private interests

Plus, that doesn't even take into account the numerous benefits available.

TOP AGENCIES FOR LEGAL PROFESSIONALS

Department/Agency	# Positions
Social Security Administration	23,262
Department of Treasury	17,927
Department of Justice	15,326
Department of Veterans Affairs	10,156
Department of Defense	5,300
Department of Homeland Security	2,691
Department of Labor	2,164
Securities and Exchange Commission	1,566
Department of Commerce	1,601
Department of Interior	1,268
Small Business Administration	1,220

FEDSCOPE, 12/06

AVERAGE SALARIES FOR LEGAL PROFESSIONALS

Field	Salary
Administrative Law Judge	\$145,191
General Attorney	\$116,780
Pension Law Specialist	\$102,502
Hearings and Appeals	\$93,576
Estate Tax Examining	\$92,605
Tax Law Specialist	\$72,605
Worker's Comp. Claims Examining	\$72,003
Railroad Retirement Claims Examining	\$65,210
Paralegal Specialist	\$65,039
Veterans Claims Examining	\$59,177
Law Clerk	\$57,442
Clerk of Court	\$53,309

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