



Clark Atlanta University
Dean, School of Business
Affiliate of the United Methodist Church

Clark Atlanta University, Atlanta, Georgia, invites applications and nominations for the position of Dean of the School of Business Administration. The University enrolls approximately 4,500 students and is designated as a Research University (high research activity) by the Carnegie Classification. The Dean, who reports to the Vice President for Academic Affairs, serves as the chief academic and administrative officer of the School. The Dean is a member of the Council of Deans and University Senate and works with these bodies to formulate University policies. The School is accredited by AACSB International and enrolls approximately 900 undergraduate and graduate students with a full-time faculty of 37.

Qualifications:

Qualified candidates must have a record of achievement and administrative experience in the field arising either from leadership in a senior academic position or from demonstrated excellence in a leadership position in the business environment commensurate with the rank of full professor. An earned doctorate in business, economics, or a related field is preferred. The successful candidate should have a record of successful fundraising and experience with collaborative governance. The candidate must possess outstanding communication and interpersonal skills and a leadership style that fosters team-building and inclusive working relationships with faculty, students, staff, alumni, and other administrators.

Responsibilities:

As the academic leader of the School, the Dean has responsibility for shaping the vision and mission of the school; providing leadership in scholarly and pedagogical activities; supporting faculty growth and development in teaching, scholarship, and professional activities; ensuring that the school continues to maintain professional accreditation; overseeing the continued development of learning outcomes assessment; maintaining high academic standards in the School's academic programs; recruiting and retaining faculty, staff and students; establishing budgets and maintaining fiscal accountability; promoting the acquisition of external funding; establishing partnerships with the business community and representing the School to outside entities; and performing other duties as defined by the Faculty Handbook and as assigned by the Vice President for Academic Affairs.

Salary and Rank:

The salary is competitive and will be commensurate with qualifications, experience, and responsibilities.

Application Deadline and Procedure:

Screening of applications will begin on March 1, 2008, and will continue until the position is filled. Applicants should submit a letter of interest in the position along with the curriculum vitae, a statement addressing the relationship of the applicant's qualifications and experience to the position, and the names, addresses and telephone numbers of three references to:

Chair
Dean of the School of Business Administration Search Committee
Office of the Vice President for Academic Affairs
Clark Atlanta University
223 James P. Brawley Drive, S.W.
Atlanta, GA 30314

Tel: (404) 880-8753
Fax: (404) 880-6157
www.cau.edu

Clark Atlanta University values diversity and is an AA/EEO/ADA Employer.