Clark Atlanta University invites applications for the position of Director of Planning, Assessment and Research. The Director reports to the Provost and Vice President for Academic Affairs and is responsible for overseeing a broad range of planning, research and evaluation processes in support of the university’s academic and administrative offices. The director is the point of contact for all issues related to institutional research, educational assessment, institutional and strategic planning and database management. Must be able to coordinate, analyze and interpret data for university planning and decision making; direct the administration of data collection initiatives related to accreditation requirements and renewal by the Southern Association of Colleges and Schools and other specialized accreditation bodies; serves as liaison officer with external agencies/organizations.

**Qualifications:** Advanced degree in educational assessment, planning, economics or a related field preferred. Master’s degree required; 3-5 years experience in educational assessment, planning, institutional effectiveness and research and/or higher education accreditation.

**Skills and Abilities:** Strong leadership, planning and organizational skills, demonstrated analytical and quantitative skills; excellent communication skills, orally and in writing; experience with a range of information technology and database applications and statistical analysis; ability to interact effectively with diverse constituencies.

**Closing Date:** Open until adequate applicant pool is acquired.

**Anticipated Date of Employment:** Academic Year 2006-2007.

**Application Procedure:** Submit cover letter, curriculum vitae; graduate transcripts; names, addresses, emails and telephone numbers of four references to:

Office of Human Resources  
Clark Atlanta University  
223 James P. Brawley Drive, S.W.  
Atlanta, GA 30314

*Clark Atlanta University values diversity and is an AA/EEO/ADA Employer*