



CLARK ATLANTA UNIVERSITY

EXECUTIVE VICE PRESIDENT of FINANCE AND ADMINISTRATION

The Board of Trustees and the Clark Atlanta University community invite applications and nominations for the position of Executive Vice President of Finance and Administration. Clark Atlanta University is a comprehensive, private, coeducational institution of higher education with a predominantly African-American heritage. The University was established in 1988 through the consolidation of its two parent institutions, Atlanta University (1865), the nation's first institution to award graduate degrees to African-Americans, and Clark College (1869), the nation's first-four-year liberal arts college to serve a primarily African-American student population.

Serving nearly 3,900 students and offering 38 areas of study, the University is one of the largest members among the nation's 37 UNCF institutions, and the largest, only coeducational undergraduate institution in the prestigious, centrally located, Atlanta University Center. *The U.S. News and World Report* ranked Clark Atlanta University in the top 20 of its 2015 listing of America's Best HBCUs and in the same year the *Princeton Review* ranked Clark Atlanta University as one of the "Best Southeastern Universities." Clark Atlanta University's MBA Program in 2013 won the National Black MBA Association/Chrysler Case Competition, defeating 30 national schools of business to claim the championship.

Reporting directly to the President, the Vice President of Finance and Administration, the chief fiscal officer of the University and financial advisor to the President, will actively participate in policy development and strategic planning by formulating long-range financial projections and cost-benefit analysis of programs and services, including insurance risk analysis. She or he will direct the major administrative functions in the following areas: financial planning and budget development; internal audit; endowment management; human resources; facilities, procurement; auxiliary services; and co-direct information technology.

The review of applications will begin immediately. To ensure full consideration, candidates should send via e-mail by **June 23, 2017**: 1) a cover letter that addresses the position responsibilities and qualification as listed in the profile; 2) a current resume or C.V.; and 3) the contact information for three professional references. Prior to submitting application materials, please review the position profile [here](#) or at: www.rhperry.com or www.cau.edu

Clark Atlanta University is being assisted with this search by RH Perry & Associates. All communications may be directed in confidence to Mr. Jesse M. Thompson, Senior Consultant, or Dr. John Hutchinson, Senior Consultant, at CAUEVP@rhperry.com

R. H. Perry & Associates is committed to the highest standards of professionalism in all dealings with candidates, sources and references. We fully respect the need for confidentiality and assure interested parties that their background and interests will not be discussed without consent of the applicant prior to her or his becoming a candidate.

Clark Atlanta University is an equal opportunity/affirmative action employer. The University provides equal employment opportunities to all faculty, staff, students and applicants without regard to race, color, religion, sex, age, national origin, marital status, physical handicap, military or status as a Vietnam veteran in compliance with applicable federal and state laws that pertain to nondiscrimination. Such action shall include, but is not limited to, employment, promotion, demotion or transfer; recruitment or advertising; lay-off or separation; rates of pay or other forms of compensation and selection for training programs.

Clark Atlanta University is committed to providing equal educational opportunity for all qualified student applicants and enrolled students without regard to race, sex, religion, color, national origin, age, ancestry, physical handicap, military or marital status. This commitment to equal opportunity includes recruitment, admission, access to and usage of facilities, counseling and testing, financial assistance, placement and curricular programs and activities.