

CLARK ATLANTA UNIVERSITY
DEPARTMENT OF HOUSING AND RESIDENCE LIFE EXEMPTION FORM
(PLEASE PRINT)

Student Name _____

900# _____ Classification _____ Date of Birth _____

Name of Parent(s) or Guardian(s) _____

Mailing Address _____

City _____ State _____ Zip _____

Phone Numbers: Home _____ Cell _____

Student Email Address: _____

I am requesting an exemption from the Clark Atlanta University on-campus housing requirement for the _____ semester for the following reason (select appropriate response):

Semester/Year

- I have demonstrated financial hardship. (Supporting documentation must be provided.)
- I have children or dependents for whose care I am responsible. (Provide copy of birth certificate or court order supporting guardianship.)
- I am married or involved in a domestic partnership where we share a permanent residence. (Provide copy of marriage certificate or notarized letter supporting shared residence.)
- I have a medical condition that requires special living accommodations or I am a caregiver of someone with a medical condition that requires special living accommodations.
- I will be 24+ years of age before August 1. (Must provide a copy of a birth certificate or drivers license)
- I am employed full time. (Provide notarized letter from employer supporting full time employment.)
- I am a transfer student. (Please provide the name of the school you transferred from along with the number of credit hours you have.) _____
- I **want** to meet with the Director of Housing and Residence Life in regard to my appeal.
- I **do not** want to meet with the Director of Housing and Residence Life in regard to my appeal.

My signature indicates that I understand that the Director of Housing and Residence Life or designee must receive the exemption form and all supporting documentation no later than **June 15**. It also indicates that I understand that failure to complete the on-campus housing requirement or providing false or misleading information to the Department of Housing and Residence Life to receive an exemption from the on campus housing requirement may result in cancellation of registration privileges and/or revocation of acceptance to Clark Atlanta University.

Student Signature

Date

Parent/Guardian/Guarantor Signature (if Student is under 18 years of age)

Date

YOU MUST PROVIDE DOCUMENTATION WITH YOUR EXEMPTION FORM