



August 2011

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Office of Planning, Assessment and Research
Kresge Hall, 300
223 James P. Brawley Drive, S.W.
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Phone: 404-880-8061
Fax: 404-880-8737
www.cau.edu

****Calendar Dates are subject to change****

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 • Final Grades for Summer '11 to Registrar via Banner Web	2 • Cancellation of Classes Students Not Financially Enrolled for Fall '11	3	4	5	6
7	8	9	10	11 • Faculty Return • Faculty /Staff Fall Opening Institute 9:00AM	12 • School Dept Mtgs	13
14 • Residence Halls Open 8AM (New Students)	15 • New Student Orientation Fall '11 (15th–16th)	16 • New Students Finalize Registration & Financial Enrollment • New Faculty Orientation	17 • CAU Experience & Orientation (17th–23rd)	18	19 • ETS Proficiency Profile Test (All New Freshman Required) • University Effectiveness Committee Mtg.	20 • Residence Halls Opens Noon (Returning Students)
21	22	23 • Last Day Late Registration (Late fees Apply) • Final Cancellation of Classes Not Financially Enrolled Fall '11 • Orientation for 2011-12 Academic Program Reviews	24 • Classes Begin—1st Day of Classes • Faculty Begin Entry of Student Attendance in Banner (Mandatory) • Official Course Drop/Add Period Begins for Registered Students & Cross Registration (Aug 24–Sept 2)	25 • TracDat Strategic & Annual Asmnt Plan Phase I 2012-13 Cycle Opens (Closes Dec 16, 2011)	26	27
28	29	30	31			



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September 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2 • Official Course Drop/ Add Period Ends for Registered Students & Cross-Registration	3
4	5 Labor Day Holiday 	6 • Official Course With- drawal Period Begins (Ends Nov. 7, 2011)	7	8 • Faculty Complete Entry of Student Attendance in Banner (Mandatory)	9	10
11	12	13	14	15	16	17
18	19	20 OPENING CONVOCATION	21	22	23 <i>Fall</i> • School Deans and Dept Chairs Submit Dec '11 & May '12 Grad Apps to Registrar • Fall Enrollment Census Date	24
25	26 • Dec '11 Grad Candidates Submit Theses/Dissertations to Academic Depts	27	28 • Last Day for Spring Admissions Apps	29	30 • Academic Dept Submit Textbooks & Instr. Material List to CAU Bookstore Mgr for Spring '12 Semester	



October 2011

2010-2013 STRATEGIC PRIORITIES

- I. Build and execute institutional accountability for enrollment management
- II. Build institutional capacity
- III. Align learning, knowledge/ discovery and performance
- IV. Improve and maintain financial strength and viability
- V. Embrace and provide leadership in community development and environmental sustainability

CORE VALUES

1. Student Centeredness
2. Pursuit of Excellence
3. Innovation and Discovery
4. Integrity
5. Social Responsibility
6. Respect

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
HOMECOMING WEEK						
9	10 Columbus Day	11	12	13	14 • University Effectiveness Committee Mtg.	15
MID SEMESTER EXAMS WEEK						
16 National Boss Day	17 • Deadline: Financial Aid Apps	18	19	20 BOARD OF TRUSTEES MEETING	21	22
23	24 • Mid-term Grades to Registrar via Banner Web • Academic Advisement Opens for Spring '12	25	26	27	28	29
30	31 Halloween • Registration Opens for Spring '12 • Academic Depts Submit Approved Theses & Dissertations for Dec '11 Grad Candidates to School Deans					







November 2011

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6 	7 • Official Course Withdrawal Period Ends for Fall '11	8 Election Day 	9	10	11 Veteran's Day 	12
13	14	15	16	17	18 • School Deans Submit Summer & Fall '12 Course Schedules to Registrar	19
STUDENT EVALUATION OF INSTRUCTION WEEK						
20	21 • School Deans Submit Student Evaluations of Instruction to Academic Affairs	22	23	24 Thanksgiving 	25 Thanksgiving Holiday	26
27	28 Classes Resume • School Deans Submit Approved Theses/ Dissert for Dec '11 Grad Candidates to Office of Grad Dean	29	30 Last Day of Classes			



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December 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 • Reading Period (1st–2nd)	2 • 1st Cancellation of Classes Return Students (Not Financial Enrolled Spring '12)	3 • 1st Day Late Registration Spring '11 (Late Fees Apply)
4	5	6	7	8	9 • Fall '11 Semester Ends	10 • Residence Halls Close Noon
F I N A L E X A M S W E E K						
11	12 • Deans & Dept Chair Submit May & Jul '12 Grad Apps to Registrar • Deadline: Removal of I's & Final Grades to Registrar via Banner Web • Last Day for Faculty After Final Grades Submission	13	14	15	16 • TracDat Strategic & Annual Asmnt Plan Phase I Cycle Closes for FY 2012-13 Action Plans & Budgets	17
18	19	20	21	22	23 • Christmas Holiday Begins for Staff According to Work Responsibilities	24
25 <i>Christmas</i> 	26	27	28	29	30 New Year's Eve Holiday	31 New Years Eve 
C H R I S T M A S H O L I D A Y S						

Winter ❄️



Robert W. Woodruff
Library

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January 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 	2 New Year's Day Holiday	3 <ul style="list-style-type: none"> Faculty/Staff Return for Spring Opening Institute 9:00AM 	4 <ul style="list-style-type: none"> Faculty Dev Workshops & Pre-planning Sessions (4th –6th) 	5	6 <ul style="list-style-type: none"> University Effectiveness Committee Mtg. 	7 <ul style="list-style-type: none"> Residence Halls Open (Noon)
8	9 <ul style="list-style-type: none"> New Student Orient (9th–10th) School/Dept Mtgs & Semester Start Activities (9th–10th) 	10 <ul style="list-style-type: none"> New Faculty Orientation Last Day of Late Registration (Late Fees Apply) 2nd Cancellation of Classes for Nonfinancial Enrolled Spring '12 at Close of Business 	11 <ul style="list-style-type: none"> Classes Begin—1st Day of Classes Faculty Begin Entry of Student Attendance in Banner (Mandatory) Official Course Drop/Add Period Begins for Registered Students & Cross Registration (Ends Jan 20, 2012) 	12	13	14
15	16 Martin Luther King Jr. Holiday Observed 	17	18	19	20 <ul style="list-style-type: none"> Official Course Drop/Add Period Ends Registered Students and Cross Registration Final Cancellation of Classes Students Not Financially Enrolled for Spring '12 by Close of Business 	21
22	23 <ul style="list-style-type: none"> Official Course Withdrawal Period Begins (23rd–26th) 	24	25	26 <ul style="list-style-type: none"> Faculty Complete Entry of Student Attendance in Banner (Mandatory). 	27	28
29	30 <ul style="list-style-type: none"> May '12 Grad Candidates Submit Theses/Dissertation to Academic Dept 	31				



Black History Month



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February 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3 • Spring Enrollment Census Date	4
5	6	7	8	9	10	11
12 Lincoln's Birthday	13 Valentine's Day	14	15 • Deadline: Completing Summer & Fall '12 Financial Aid Apps for Returning Students	16 BOARD OF TRUSTEES MEETING	17	18
19	20 President's Day • Academic Depts Submit Approved Theses & Dissertations for May '12 Grad Candidates to School Deans	21	22 Washington's B'day	23	24	25 • ETS Proficiency Profile Test (All Juniors Re- quired)
26	27 • Deadline: Submit Summer & Fall '12 UG Admissions App • Mid-Semester Exam Week (27th–Mar 2nd)	28	29			



March 2012

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				1	2	3
4	5	6	7	8	9	10
	<i>S P R I N G B R E A K</i>					
11	12	13	14	15	16	17 St. Patrick's Day
	<ul style="list-style-type: none"> • Mid-term Grades due to Registrar via Banner Web • Academic Advisement Opens for Summer & Fall '12 • Founders Week (12th–16th) 					
18	19	20	21	22	23	24
	<ul style="list-style-type: none"> • Pre-registration Opens for Summer & Fall '12 					<ul style="list-style-type: none"> • Sr. Exit Exam (Major Field Test)
25	26	27	28	29	30	31
	<ul style="list-style-type: none"> • Deans Submit Approved Theses/Dissertations for May '12 Grad Candidates to Office of Grad Dean • Official Course Withdrawal Period Ends Spring '12 	<ul style="list-style-type: none"> • Deadline: Submit Fall/Summer '12 Grad Admissions Apps 				






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April 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 Palm Sunday 	2 <ul style="list-style-type: none"> Academic Depts Submit List of Textbooks and Instruct Materials to CAU Bookstore Mgr for Summer & Fall '12 Semesters 	3	4	5	6 Good Friday Holiday 	7
8 Easter Sunday 	9	10	11	12	13 <ul style="list-style-type: none"> University Effectiveness Committee Mtg 	14
15	16	17	18	19	20 <ul style="list-style-type: none"> TracDat Strategic & Annual Assessment Plan Phase II FY 2011-12 Cycle Opens (Closes Jun 30th) 	21
STUDENT EVALUATION OF INSTRUCTION WEEK						
22	23 <ul style="list-style-type: none"> School Deans Submit Student Evaluations of Instruction to Office of Acad Affairs 	24 Administrative Professionals Day	25	26	27	28
29	30					



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May 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2 • Last Day of Classes	3 • Reading Period (3rd–4th) • Senior Final Exams (3rd–5th)	4	5
6	7	8 • Deadline: Grad Srs, Removal of I's & Final Grades to Registrar via Banner Web	9	10	11 • Spring '12 Semester Ends	12 • Residence Halls Close Noon
F I N A L E X A M S W E E K						
13 Mother's Day 	14 • Deadline: Removal of I's & Final Grades to Registrar via Banner Web	15	16	17 BOARD OF TRUSTEES MEETING	18	19
20 • Baccalaureate Svc	21 • Commencement 2012	22	23 • Faculty/Staff Spring Closing Session 9AM	24	25	26
27	28 Memorial Day Holiday 	29 • Deadline: Summer '12 Grad Candidates Submit Theses/ Dissertations to Acad Dept	30	31		



June 2012

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					1 • Last Day of Late Registration for Summer '12 (Late Fees Apply) • Final Cancellation Classes Students Not Financially Enrolled	2 • Residence Halls Open Summer '12
3	4 • Classes Begin—1st Day • Official Course Drop/Add Period for Students Registered Summer '12 • 1st Cancellation of Classes Students Not Financially Enrolled Fall '12' Close of Business • 1st Day Late Regist. Fall '12 (Late Fees Apply)	5	6	7 • Official Course Withdrawal Period Begins (Jun 7–Jul 6)	8	9
10	11	12	13	14	15	16
17 Father's Day 	18	19	20 Summer • New Student Orientation Fall '12 (20th–22nd)	21	22	23
24	25 • Deadline: Academic Depts Submit Approved Theses/Dissertations Summer '12 Grad Candidates to School Deans	26	27 • Mid Semester Exams (27th–29th)	28	29 • Deadline: Participation in Tuition Remission Fall '12 Semester • TracDat Strategic & Annual Asmnt Plan Phase II Cycle Closes for 2011-12 Results & Uses of Results	30



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July 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4 Independence Day Holiday Observed 	5 • Classes Resume	6 • Official Course Withdrawal Period Ends	7
8	9	10	11 • 1st New Student Orientation Fall '12 (11th-13th)	12	13	14
15	16	17	18 • 2nd New Student Orientation Fall '12 (18th-20th)	19	20 • Last Day Summer Classes	21
22	23	24	25 • School Deans Submit Approved Theses & Dissertation Summer '12 Grad Candidates to Office of Grad Dean	26	27 • Summer '12 Semester Ends • New Transfer Student Orientation Fall '12	28 • Residence Halls Close Noon
F I N A L E X A M S W E E K						
29	30 • Final Grades to Registrar via Banner Web	31				