Minutes of the May 20th meeting were approved.

Dr. Silver stated that the Board of Trustees had accepted the Strategic Plan report and had made good comments about where we are in the process. He noted that there will probably be an Executive Cabinet retreat in June. He said that we are in a critical phase of the planning process and we will have to begin to link objectives and strategies and that it is a bottoms-up process. This is a very intensive phase and will require taking a global look at all processes. We must be forward looking and realistic in what we say we can do and we must do realistic budgeting.

Questions to ask during the process: What will be the major thrust? How much does it cost? What is the optimum size of the university? Do we have the right structure? If not, what is the right structure?
Sub-committee Reports

Budget and Strategic Plan - Ms. Maugé

» Have invited Mr. Patel and Dr. Boose to attend the meetings.
» Preparing timeline for activities
» Developing Budget process in Banner and will have it ready to preview at the next meeting.
» compare 2010 budgets with 2011 budgets and analyze how funds have been spent.
» need 4,500 - 5,000 students to boost budgets; 3,600 - 3,800 students = flat budget.

Communications - No report

Assessment - No report

» Dr. Silver said that he would ask Dr. Mary Boose to chair the committee going forward. He will advise Dr. Brown, Dr. DeSousa and Dr. Boose.

General Discussion

POP QUIZ - Dr. Silver gave a surprise "Pop Quiz". Should be able to pitch the Strategic Plan in three minutes.

1. Name the five strategic priorities.
2. What are the six Core Values?

Institutional Goals: Graduate Studies
Research Institution
International Education/Study Abroad

» Vice Presidents should meet with their direct reports and explain and reaffirm the five priorities.
» Develop Mission Statements.
» Discuss what we need to do to achieve the priorities.
» Performance and professional goals should reflect back to the plan. How do they relate to the Mission of the university? How do they relate to the Strategic Plan?
» Objectives lead to goals.
» Goals should be relevant, realistic and achievable.
» How much will it cost?
» Short time frame before the Cabinet retreat.
» All meetings should have a strategic plan agenda item.
» We have to create a culture of planning. This is not busy work.
» Keep the physical plant in mind.

Dr. Silver adjourned the meeting at 1:39 PM.

Next meeting: Thursday, June 3, 2010