



Steps to Enrollment

1. Access Bannerweb using Student ID and PIN.

Main Menu - Microsoft Internet Explorer provided by OITC

https://cauoraapp.cau.edu/pls/bncapprd/twbkwbis.P_GenMenu?name=bmenu.P_MainMnu

Clark Atlanta University (BNCAPPRD)

[Personal Information](#) [Student Services & Financial Aid](#) [Employee](#)

Search

ALL ENROLLED STUDENTS AT CLARK ATLANTA UNIVERSITY FOR **FALL 2010, SPRING 2011, OR SUMMER 2011.**

Please participate in the "Financial Aid Customer Service Survey"

- Click on "Personal Information" below.
- Click on "On-Line Customer Service Surveys".
- Click on "Financial Aid Customer Service Survey".
- Follow the instructions.

[Personal Information](#)
View address information; review name or social security number change information; Change your PIN; **Participate in on-line surveys (one or more survey is available at this time).**

[Student Services & Financial Aid](#)
[New Financial Aid Policy \(Effective Fall 2009\)](#)

- Financial aid disbursements will occur on the 10th day of class in order to comply with federal regulations regarding certification of class attendance.
- Financial aid disbursements will not occur until the **drop/add process has been completed** and NA's (non-attendance) have been recorded by members of the faculty.
- The financial aid eligibility status of Title IV recipients is affected by the number of credits for which they are enrolled, i.e., full-time, three-quarter time, half-time, and less than half-time.

REMINDER:

- Since financial aid disbursements occur after the start of classes, students should have resources to sustain themselves until funds are credited and refunds have been processed.

[Employee](#)
Benefits, leave, job data, paystubs, W2 and W4 data: **Benefit Enrollment on-line.**

[Return to Homepage](#)

RELEASE: 8.3

Downloading picture https://cauoraapp.cau.edu/wtgif/twggcfcb.gif...

Internet | Protected Mode: On

2. Select Link Student Services and Financial Aid

Clark Atlanta University (BNCAPRD)

[Personal Information](#) [Student Services & Financial Aid](#)

Search



Student Services & Financial Aid

Registration

Look-up classes to add, add/drop classes, view student schedules by day & time, student detail schedule, withdrawal information, check registration status, link to online enrollment verification.

Student Records

View holds; Display your grades and transcripts; Review charges and payments. Make Credit Card or Check Payments on the Web, and Order or Change Meal Plans on Line.

Financial Aid

Apply for Financial Aid; Review the status of your financial aid applications; Check status of document requirements; Review loans.

RELEASE: 8.4

3. Select Link: Student Records

Clark Atlanta University (BNCAPRD)

[Personal Information](#) [Student Services & Financial Aid](#)

Search



Student Services & Financial Aid

Registration

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RELEASE: 8.4


4. Select Link: Account Detail for Term

Clark Atlanta University (BNCAPPRD)

[Personal Information](#) [Student Services & Financial Aid](#)

Search

 **Student Records**

- Your Current Enrollment Status
- View Holds
- View Your Midterm Grades
- View Your Final Grades
- Academic Transcript
- Account Detail for Term 
- Account Summary by Term
- Pay by Credit Card or Check
- Meal Plan Order Form
- Order and/or change your Meal Plan on-line
- SallieMae Tuition Payment Plan
- Dynamic Catalog
- Link to Online Enrollment Verification

The following services are now available via Single-Sign-On to the [National Student Clearinghouse Student Self-Service Website](#)

- Printing a Proof or **Verification of Enrollment**, which can be mailed by the student to a health insurer, housing provider, or other organization needing a proof of enrollment.
- Viewing the electronic notifications and deferment forms that have been sent to the student's lenders.
- Viewing a list of the student's lenders, and real-time student loan information detail (such as outstanding principal balance, next payment due date, etc.) that some lenders provide.
- Viewing the student's enrollment information held on file by the National Student Loan Clearinghouse (e.g., enrollment information provided by the school.) Also, the student can find out when the update transmission.


5. Scroll to bottom of Page for your total balance due

Clark Atlanta University (BNCAPPRD)

[Personal Information](#) [Student Services & Financial Aid](#)

Search

Account Detail for Term

 Review detail transactions on your account, including current and future balance totals for the selected term and other terms.

201109 Fall 2011 Term Detail

Detail Code	Description	Charge	Payment	Balance
THFU	Student Health Center Fee-UG	\$88.00		
TLFU	Library Improvement Assessment	\$80.00		
TSAU	Student Activity Fee (UG)	\$25.00		
TSCU	Student Center Fee (UG)	\$105.00		

TUIU	Tuition-Undergraduate	\$7,540.00
TUTE	Technology Fee-Undergraduate	\$105.00
Net Term Balance		\$7,943.00
Net Balance for Other Terms:		\$0.00
Account Balance:		\$7,943.00

Review Authorized Financial Aid on your account and the expected payment for the selected term. Authorized Financial Aid is aid where all requirements for disbursement have been met, with the exception that the defined date for payment has not been reached. To view financial aid for another term, choose the "Select Another Term" link at the bottom of the page.

Authorized Financial Aid as of Aug 23, 2011

Detail Code	Description	Expected Payment	Balance
FPEL	PELL Grant	\$2,082.00	

Authorized Financial Aid Balance:		-\$2,082.00
Account Balance net of Authorized Financial Aid:		\$5,861.00



Negative Amt : (-) No Balance Due (Qualify for Automated enrollment)

Positive Amt: Requires Payment or Set Up Payment Plan

Clark Atlanta University (BNCAPPRD)

Personal Information Student Services & Financial Aid Employee

Search Go

RETURN TO MENU SITE MAP HELP EXIT

Student Records

Your Current Enrollment Status

View Holds

View Your Midterm Grades

View Your Final Grades

Academic Transcript

Account Detail for Term

Account Summary by Term

Pay by Credit Card or Check

Meal Plan Order Form

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- Viewing the student's enrollment information held on file by the National Student Loan Clearinghouse (e.g., enrollment information provided by the school.) Also, the student can find out when the school is scheduled to send in their next enrollment update transmission.
- Viewing enrollment information that has been sent to the student's credit card providers, health insurers, student housing providers and other organizations, either as requested by the student, or as requested by the service provider with the consent of the student.

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Making a Payment

Sallie Mae Tuition Pay Plan

https://cauoraapp.cau.edu/pls/bncapprd/szksmmae_p_display - Microsoft Internet Explorer provided by OITC

https://cauoraapp.cau.edu/pls/bncapprd/szksmmae_p_display

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Search Go

SITE MAP HELP EXIT

SallieMae Tuition Payment Plan

Please complete 'Payer Information' below to enroll in Tuition Payment Plan

Payer Information	
First Name	<input type="text"/>
Middle Initial	<input type="text"/>
Last Name	<input type="text"/>
Date of Birth (MM/DD/YYYY)	<input type="text"/>
Phone Number	<input type="text"/>
Email Address	<input type="text"/>
Confirm Email Address	<input type="text"/>
Street Address	<input type="text"/>
City	<input type="text"/>
State/Province	Select State
Zip/Postal Code	<input type="text"/>

Plan Information	
Academic Year	2011
Term	201109
Budget Amount	-919

← This amount will be automatically calculated.

Done Internet | Protected Mode: On 100% 18:25 AM 6/24/2011

Enrollment is an automated process that updates several times a day. Please check your account on BANNERWEB within 24 hours of enrollment for a message confirming your enrollment.

The screenshot shows a Microsoft Internet Explorer browser window displaying the Clark Atlanta University (BNCAPPRD) website. The address bar shows the URL: https://cauoraapp.cau.edu/pls/bncapprd/szketrm_p_enrolled_terms. The page title is "Clark Atlanta University (BNCAPPRD)".

Navigation links include: [Personal Information](#), [Student Services & Financial Aid](#), and [Employee](#).

A search bar is present with the text "Search" and a "Go" button.

On the right side, there are links for "SITE MAP", "HELP", and "EXIT".

The main content area displays the following text:

Your Current Enrollment Status

Fall 2011 Congratulations, you are enrolled

RELEASE: CAU 1.0

The browser's status bar at the bottom shows "Done", "Internet | Protected Mode: On", and the system tray with the date and time: "10:26 AM 6/24/2011".