



Federal Financial Aid Office
250 Haven/Warren

Financial Enrollment Procedures

- This process officially enrolls students into the University. This requires students to satisfy financial obligations associated with course registration and housing. All students must complete financial enrollment, even if no payment is due. It also confirms the student's intent to enroll in classes

Financial Enrollment Procedures

Cont'd

- All students attending Clark Atlanta University during Spring 2011 must be financially enrolled by December 3, 2010
- All students attending Clark Atlanta University during Fall 2011 must be financially enrolled by August 1, 2011

PAYMENT PLAN #1

- The Semester Payment Plan is available with 80 percent of the student's total fees due at the designated time. The remaining balance of 20 percent is due in two installments:
 - *Spring 2011*
 - *March 1st*
 - *April 1st*

PAYMENT PLAN #2

- The Annual Payment Plan is a monthly payment, administered by Tuition Pay, available for students to make ten (10) easy monthly installments (July 1, 2010 - April 1, 2011). A \$125.00 service fee is charged for this plan.
- Please call 800-239-4211 to speak to one their Education Finance Counselors

Office of Student Accounts Contact Info

- **Office of Student Accounts**
204 Haven-Warren Hall
Phone: (404) 880-8033, Fax: (404) 880-6317
E-mail: studacct@cau.edu

SPRING 2011 REFUND OF FEE'S SCHEDULE

DATE	CHARGE	REFUND
PRIOR TO January 15 th	0%	100%
January 17 th – January 28 th	20%	80%
January 29 th – February 4 th	40%	60%
February 5 th – February 11 th	60%	40%
February 12 th – February 18 th	80%	20%
February 19 th and after	100%	0%

Satisfactory Academic Policy

- All students who are receiving financial aid must be evaluated to ensure they are progressing towards their degree requirements in a satisfactory manner. Progress is measured annually in two ways:
- Qualitative- Undergraduate students must maintain a 2.0 cumulative Grade Point Average. Graduate students must maintain a 3.0 cumulative Grade Point Average
- Quantitative- All students must successfully complete 67% of all classes attempted. Undergraduates cannot attempt more than 180 credits (or no more than 1.5 * the number of credits needed for your degree). Graduate students cannot attempt more than 1.5 * number of credits needed for your degree. Both quantitative measures are cumulative.

Institutional Scholarship

- **Institutional Undergraduate Studies Scholarship**

Offered to returning undergraduate students based on academic performance and unmet financial need. You must have a cumulative 3.0 GPA or higher to be considered. There is no application required; this is an automatic annual award. All recipients are notified the summer prior to the award year.

Private Scholarship Search

Internet:

❑ ***FAST WEB SCHOLARSHIP SEARCH***

❑ www.fastweb.com

❑ ***COLLEGE BOARDS FUND FINDER***

❑ http://apps.collegeboard.com/cbsearch_ss/welcome.jsp

❑ ***THE SALLIE MAE FUND***

❑ <http://www.thesalliemaefund.org/smfnew/sections/search.html>

❑ **SCHOLARSHIPS.COM LLC**

❑ <http://www.scholarships.com/>

Private Scholarship Search

- Local library resources
- Local businesses and civic organizations
- Parents' places of employment



CONTACT INFO

- **Phone:** 1 (800) 688-8243 or (404) 880-8992
Fax: (404) 880-8070
E-mail: studentfinancialaid@cau.edu

Clark Atlanta University
Office of Student Financial Aid
223 James P. Brawley Dr., S.W.
Atlanta, Georgia 30314

- **Office Hours**
9:00 a.m. - 5:00 p.m.
Monday thru Friday
Thursday limited service. Advisors will not be available.

Questions

BUILDING PARTNERSHIPS for STUDENT SUCCESS at CLARK ATLANTA UNIVERSITY

