JOBS OPPORTUNITIES

<table>
<thead>
<tr>
<th>APPLY ELECTRONICALLY</th>
<th><a href="mailto:jobs@cau.edu">jobs@cau.edu</a> (attach Word-formatted resume)</th>
</tr>
</thead>
<tbody>
<tr>
<td>APPLY BY MAIL</td>
<td>Human Resources Office</td>
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<td>Clark Atlanta University</td>
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<td>223 James P Brawley Drive, S.W.</td>
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<td>Atlanta, GA 30314</td>
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<td>APPLY IN PERSON</td>
<td>Human Resources Office</td>
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<tr>
<td>(Monday - Friday 9:30 a.m. – 4:30 p.m.)</td>
<td>Harkness Hall, Room 218</td>
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For additional information, please visit www.cau.edu and click on the Human Resources link.

PROFESSIONAL POSITIONS

POSITION TITLE: Police Lieutenant (#057-11)
DEPARTMENT: Public Safety

JOB DUTIES: Manages and coordinates the day to day activities of the patrol division while also performing administrative duties in support of the Deputy Chief. This position encompasses considerable independent judgment, initiative and vast knowledge of the criminal justice system and criminal procedures collectively. Moreover, the Lieutenant is responsible for ordering, issuing, and maintaining the assets of the University which includes but is not limited to uniforms, vehicles, and all other applicable law enforcement safety and crime prevention instruments. He or she is also responsible for creating shift rotations and personnel assignments in association with current law enforcement trends and best practices. In addition, conducts interviews and recommends qualified candidates for hire; coaches, evaluates, mentors, and supervises the Shift Commanders (Sergeants); coordinates succession planning and training activities for subordinate personnel; informs members of changes in the Standard Operating Procedures (S.O.P.), departmental rules and regulations, departmental directives, university policies, state law, and industry best practices while interpreting and apprising the staff of the implications of said changes; submits written reports up the chain of command pertaining to departmental progress and/or shortfalls as it relates to adhering to the department's strategic plan and its alignment with the department's mission; reviews and examines all daily accident, arrest, and incident reports for accuracy and completeness and forwards that information up the chain of command; investigates complaints made against staff members and forwards the findings up the chain of command for the appropriate counseling; assists in the development of new departmental policies and procedures; develops budget projections on divisional needs; reviews budget status periodically with the Deputy Chief to discuss forecast and unexpected expenditures; coordinates and supervises special activities and events on campus requiring additional support, such as football games, concerts, etc; addresses and resolves issues and questions presented during university forums, residential facility meetings, and any other public address situation; and acts as a liaison for the department with federal, state, municipal, and Atlanta University Center (AUC) law enforcement agencies.

QUALIFICATIONS: Associates Degree in Criminal Justice or related field and seven years experience, to include two years management/supervisory position. Must have knowledge of administrative procedures, Title VII, and shift scheduling; knowledge of the budget process and budget preparation; knowledge of law enforcement policies, procedures, best practices and due process. Must be skilled in conducting interviews.
and interrogations; roving patrol techniques; peer mediation and conflict resolution; and first aid. Must have
the ability to adjust and adapt to rapidly changing situations and circumstances; to speak publicly and write
effectively; to recognize, analyze, and expeditiously respond to crisis situations and events; to establish and
maintain working relationships with other law enforcement agencies and organizations; to plan, organize, and
supervise the activity and training of subordinates; to maintain civility within the department; and the ability to
use and care for the departmental issued firearm.

SUPPORT POSITIONS

POSITION TITLE: Central Receiving Clerk
DEPARTMENT: Business & Finance

JOB DUTIES: Responsible for ensuring the timely and accurate receipt of all incoming packages; will inspect
and receive parcels from carriers (UPS, FedEx, DHL, etc.); validate that the quantity received matches the
carrier manifest; note any exceptions for quantity discrepancies and condition of goods; and sort inbound
parcels at pallet level by owner to ensure accurate system receipts.

QUALIFICATIONS: High School Diploma or equivalent required; experience with warehouse management
systems such as Oracle Banner or SAP and previous receiving or inventory experience preferred. Ability to lift
up to 50 pounds unassisted and stand for long periods is required. Must also have good PC skills, including
MS Word, Excel, Hasler Package System and Banner Receiving Module; be experienced with pallet jacks
and/or hand trucks; have basic math skills; be detail oriented, organized, have excellent customer service
skills, the ability to follow directions and to work independently as well as to multi-task in a fast paced
environment.

TECHNICAL & RESEARCH POSITIONS

POSITION TITLE: Research Associate (#008-11)
DEPARTMENT: COE Prostate Cancer

JOB DUTIES: Perform experiments in molecular biology and protein biochemistry, e.g., nucleic acid.
purification, cloning, protein purification, immunoassays, growth of recombinant bacteria, mammalian cell
culture maintenance, immunohistochemistry and animal (mouse) studies. Assist in experimental design and
laboratory maintenance, including ordering, laboratory supplies. Keep meticulous records of all experiments
performed and analyze data obtained. Assist in the training of students. Follow biosafety and radiation safety
rules of Clark Atlanta University and State of Georgia. Compliance with policies of Clark Atlanta University.

QUALIFICATIONS: M.Sc. (preferred) degree in Biology. At least three to four years of previous laboratory
experience. Ability to make arithmetical calculations as a part of scientific experiments. Proficiency with reading
scientific literature. Ability to keep records. Ability to perform duties independently. Knowledge of mammalian
cell culture maintenance, molecular biology and immunochemical techniques. Ability to understand oral and
written instructions of scientific nature. Ability to follow department policies, procedures and regulations. Ability
to operate laboratory equipment and instruments.

POSITION TITLE: Senior Research Scientist (#135-10)
DEPARTMENT: CCRTD

JOB DUTIES: The Senior Research Scientist is responsible for overseeing the operations of the Cell and
Molecular Biology Research Laboratory at CCRTD. This will entail assisting CCRTD scientists, staff and
students in the design and implementation of experiments that require molecular biology or bioinformatics
techniques and the ability to build infrastructure in bioinformatics. The scientist will also be expected to initiate
and maintain his/her own research project and, as appropriate, collaborate with Center scientists.
QUALIFICATIONS: The applicant must possess a Ph.D. with significant post-doctoral experience and have recent publications in peer-reviewed journals. Must also be familiar with molecular processes in cells, modern cell and molecular biological techniques, especially nucleic acid analysis, RT-PCR, DNA/RNA sequencing, bioinformatics and genomics. The Senior Research Scientist is responsible for overseeing the operations of the Cell and Molecular Biology Research Laboratory at CCRTD. The scientist will also be expected to initiate and maintain his/her own research project and, as appropriate, collaborate with CCRTD scientists. Please submit resume and names, addresses and telephone numbers of three references to: Shafiq A. Khan, Ph.D., Director, Center for Cancer Research and Therapeutic Development, Clark Atlanta University, 223 James P. Brawley Drive, SW, Atlanta, Georgia 30314. E-mail: skhan@cau.edu.

POSITION TITLE: Post-doctoral Research Associate (2 positions) (#131-10)
DEPARTMENT: RCMI/Center for Cancer Research and Therapeutic Development

JOB DUTIES: Two (2) NH funded post-doctoral position are available immediately to study cellular and molecular biology of prostate cancer at the Center for Cancer Research and Therapeutic Development (CCRTD) at Clark Atlanta University. These positions are funded by the RCMI program and the selected candidates will be expected to perform cutting edge research in prostate cancer with an objective to gain competitiveness for applying for academic positions. The selected candidates will carry out their research work with investigators affiliated with the CCRTD in the areas of growth factor signaling, transcriptional regulation, genomics, prostate cancer invasion, metastasis and angiogenesis. Technical Experience: Applicants should possess a solid knowledge in cancer biology. Preference will be give to candidates with background and experience in genotyping, molecular biology, cell biology, protein purification and related techniques.

QUALIFICATIONS: APH.D. degree in biological sciences and two to three years of research experience in relevant areas. The applicant should be a U.S. citizen or a permanent resident.

POSITION TITLE: Postdoctoral Associate (#075-10)
DEPARTMENT: Department of Physics/Center for Theoretical Studies of Physical Systems (CTSPS)

JOB DUTIES: Engage in publishable research in condensed mater physics; first-principles and semi-empirical simulations of graphene and related nanostructures. Provide expertise in computer simulations, computer code development. Engage in publishable research in scientific journals. Write technical reports. Assist graduate students in the related research.

QUALIFICATIONS: Ph.D. in Physics, Chemistry or materials Science, with specialization in computation condensed matter physics. Candidate should have a broad appreciation of the forefront issues in computational condensed matter physics. Required knowledge in the following operating systems and software: Operating Systems: UNIX, LINUX, Windows; Languages: F90, C++ and C; Software: VASP, SIESTA, HyperChem, Chem3D, Materials Studio (DMol), NAMD, TeX, LaTeX and Word Processing (Microsoft office).

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