CLARK ATLANTA UNIVERSITY
Job Description

Position Title: Assistant/Associate Professor – Africana Women’s Studies (AWS)
Department: Department of African American Studies, Africana Women’s Studies, & History
Reports To: Department Chair, School of Arts and Sciences Dean

The following statements are intended to describe the general nature and level of work to be performed and are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. All duties listed are essential functions for the position. It is understood that other related duties may be assigned.

General Function (Description):
The Assistant or Associate Professor duties will include teaching undergraduate and graduate courses, advising for graduation requirements and thesis/dissertation advising, scholarly research and publication in peer-reviewed venues, and service duties to the department and campus.

Examples of Duties and Responsibilities:
The Assistant or Associate Professor duties will include teaching undergraduate and graduate courses, advising for graduation requirements and thesis/dissertation advising, scholarly research and publication in peer-reviewed venues, and service duties to the department and campus. Courses will include Africana Women’s Studies core courses, but may also include cross-listed courses in African American Studies or History, as qualifications allow. Student advising from university and department handbooks to ensure timely student movement through program and guidance to produce quality academic scholarship. Developing publication record and national reputation for quality scholarship is central to the position, as Clark Atlanta University is a research institution. Service to departmental unit, School of Arts and Sciences, and other areas of campus are expected.

Knowledge, Skills and Abilities:

- Strong conceptual grasp of historical and contemporary issues in the African Diaspora, particularly around women and development on the African continent and/or Caribbean
- Successful university-level teaching and relevant professional experience in Black women’s studies, Black studies, or gendered disciplinary lens; record of serving university communities to enhance undergraduate and graduate student preparation for the rigors of all areas of higher education; and commitment to community development at local and national levels desired
- Knowledge and experience with scholarly research, academic publishing, and graduate teaching required; experience mentoring students for national/international scholarly success necessary, especially in academic professional development, job search training, and applied research
- Ability to work professionally with colleagues and experience advising graduate student theses and dissertation in a variety of areas required; connection to national professional organizations and international research experience preferred; a history of cross-campus and administrative service necessary and grant writing experience desirable.

Minimum Hiring Standards:

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<tr>
<th>Education</th>
<th>Candidates must hold a Ph.D. in Women’s Studies, African American Studies, or appropriate discipline, earning at least 18 graduate credits in a women’s studies related research area.</th>
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<td>Years of Experience</td>
<td>At least three to five years of teaching at the university level (not including graduate teaching assistantships) and scholarly publication record are required.</td>
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<td>Years of Management/Supervisor Experience</td>
<td>Administrative experience desirable.</td>
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