Appointment Form

Please complete this form and return it by email (gwc@cau.edu) as an attachment at least 24 hours before your appointment. If your appointment has been made on short notice, please send us the form on the morning of the day of your appointment.

Name:  
Is this your first visit to the Graduate Writing Center during the academic year 2008-2009?

Email:  
Was English the primary language of your education?

Department:  
If not, for how many years have you attended an English-language school/university?

Years in Graduate School:  
Type of writing project & target audience:

Highest degree held:  
Appointment time/date:
Consultant name:

How far along is your writing project?

Summarize the thesis or main argument of your writing project:

Describe the audience of your writing project and who will be evaluating it. Note any discipline specific expectations for content, structure or style.

Self-assessment: describe your writing process, your strengths and weaknesses as a writer, and the kind of assistance you need today.

Submit a reasonably detailed outline of your writing project. If you wrote a draft without an outline, please outline the content that you have and include a proposed outline for the part that is unfinished. (Please limit your outline to two pages)