CGED 100/101 - FIRST-YEAR SEMINAR
GUIDELINES FOR WRITING THE LYCEUM REPORT

Your report should be typed, double-spaced and should be at least two pages in length. The report should be submitted within seven days of the event. Lyceum events should be approved by the instructor, prior to attending an event. Convocations and programs (Career and Professional Development, Financial Aid, etc.) during class time will not fulfill the lyceum requirement. In general, student organization activities and residence hall activities will not fulfill the lyceum requirement. The report should include answers to the following questions:

1. What activity did you attend and when, where and at what time did it occur?

2. Who were the main speaker(s) or performer(s) in the event?

3. Was this a guided tour? (Answer only if you visited a museum or some other place where guided tours should be available.)

4. Describe the event itself. What happened? What was the most interesting part of the event to you? What did you like least about the event?

5. Would you describe this event as a good learning experience for you? How was the event beneficial to you?

6. Would you recommend this lyceum activity to other students? If so why and to whom. (Be specific).

Write your paper in paragraph form. Write in your style, you do no not have to answer the above questions in the order they are presented, but you must address each one of them in your paper. All lyceum events must be approved by the instructor. Every student is required to go to the CAU Art Gallery to satisfy at least one lyceum requirement (the assignment is in Unit IV). Attach a program or flier from the lyceum event which has your name on it.

NO PAPERS WILL BE ACCEPTED LATE AND NONE WILL BE ACCEPTED WITHOUT A PROGRAM OR FLIER. ABSENCE FROM CLASS ON THE LYCEUM DUE DATE IS NOT AN EXCUSE FOR LATE PAPERS.

Please note the following deadline dates for Lyceums. (Papers may be turned in earlier than the deadline date. Papers should be submitted within 7 days of the event that you attend.) Lyceums are due in class at the beginning of the class period. Lyceums must be submitted in hard copy and will not be accepted electronically (i.e., email).

<u>Fall 2012</u>

1. September 17 – 21
2. October 1 – 5
3. October 15 – 19
4. October 29 - November 2
5. November 12 – 16

<u>Spring 2013</u>

1. January 28 – February 1
2. February 18 - 22
3. March 18 - 22
4. April 1 - 5
5. April 15 - 19

Lyceum Report Grading

Appearance	10 %
Writing Mechanics	10%
Grammar	10%
Cover Page	10%

Program / Flier Attached (failure to submit documentation, will adversely impact the lyceum grade)

Content	60%

Logistics reported
Speakers / Performers discussed
Event Description
Benefits
Recommendation

Attach a cover page which includes: the name of this University; the name of this course; the title of your paper; the lyceum number; the date and your name.

Cover Page

Title of Paper
Lyceum Report # _____

Submitted by
Type your name

For
First-Year Seminar
_____, Course Professor

Fall or Spring Semester
Give the Current Date

Center for Leadership, Academic and Student Success
Clark Atlanta University

Atlanta, Georgia

PLEASE NOTE:
Plagiarism is a violation of the University Student Code of Conduct. According to the Code of Conduct, "the term plagiarism means intentionally or knowingly representing the words or ideas of another as one's own in any academic exercise." It includes submitting the same work for two different classes / assignments without the prior knowledge and approval of both instructors. At minimum students will receive a grade of "0" on the assignment and the student may be referred to the Judiciary Committee; which may result in expulsion or suspension from the University.