Clark Atlanta University, Atlanta, Georgia, invites applications and nominations for the position of Dean of the School of Business Administration. The university enrolls approximately 4,000 students and is designated as a Research University (high research activity) by the Carnegie Classification. The School of Business plays a prominent and strategic role in advancing the university in the local, state, national and international community. The Dean, who reports to the Provost and Vice President for Academic Affairs, serves as the chief academic and administrative officer of the School. The Dean is a member of the Council of Deans and University Senate and works with these bodies to formulate University policies. This critical position will lead a diverse faculty and student body and will be the “public face” of the School of Business. The School is accredited by AACSBI International and enrolls approximately 900 undergraduate and graduate students with a full-time faculty of 37.

Qualifications:
Qualified candidates must have a record of achievement and administrative experience in the field arising either from leadership in a senior academic position or from demonstrated excellence in a leadership position in the business environment commensurate with the rank of full professor. An earned doctorate in business, economics, or a related field is preferred. The successful candidate should have a record of successful fundraising and experience with collaborative governance. The candidate must possess outstanding communication and interpersonal skills and a leadership style that fosters team-building and inclusive working relationships with faculty, students, staff, alumni, and other administrators. There will also be an expectation of a skill set that includes strategic planning, budgeting and resource management. The university is seeking an innovator who is a visionary and can position the School of Business among its peers and its aspirant institutions.

Responsibilities:
As the academic leader of the school, the Dean has responsibility for shaping the vision and mission of the school; providing leadership in scholarly and pedagogical activities; supporting faculty growth and development in teaching, scholarship, and professional activities; ensuring that the school continues to maintain professional accreditation; overseeing the continued development of learning outcomes assessment; maintaining high academic standards in the school’s academic programs; recruiting and retaining faculty, staff and students; establishing budgets and maintaining fiscal accountability; promoting the acquisition of external funding; establishing partnerships with the business community and representing the school to outside entities; leading the strategic planning for the school; and performing other duties as defined by the Faculty Handbook and as assigned by the Provost and Vice President for Academic Affairs.

Salary and Rank:
The salary is competitive and will be commensurate with qualifications, experience, and responsibilities.
**Application Deadline and Procedure:**
Screening of applications will begin on March 25, 2010, and will continue until the position is filled. Applicants should submit a letter of interest in the position along with the curriculum vitae, a statement addressing the relationship of the applicant’s qualifications and experience to the position, and the names, addresses and telephone numbers of three references to:

Chair  
Dean of the School of Business Administration Search Committee  
Office of Human Resources  
Clark Atlanta University  
223 James P. Brawley Drive, S.W.  
Atlanta, GA 30314  
Tel: (404) 880-6238  
Fax: (404) 880-6115  
http://www.cau.edu

*_Clark Atlanta University values diversity and is an AA/EEO/ADA Employer._*