Dear Parents/Guardians/Family/Friends of Candidates for Graduation in the Class of 2010:

It is with great pleasure that we share with you the University's plans for the graduation activities in which we hope you and your family will participate. The Ceremonials Committee (*composed of faculty, staff and students*) has worked extremely hard to make sure that all activities are well orchestrated, comfortable and enjoyable.

The following schedule and protocols are provided as information to guide your planning and participation.

**Baccalaureate Service:**  
**Sunday, May 16, 2010**  
**10:00 AM**

**Speaker:**  
*Bishop Alfred Norris*

**Location:**  
Leonidas Epps Gymnasium – Vivian Henderson Health and Physical Education Center

**Address:**  
650 Fair Street, Atlanta, GA 30314

**Time:**  
Program starts at 10:00 a.m. sharp. (*Doors will open at 9:00 a.m.*)

**Seating:**  
Open. (*Ushers will not hold seats.*)

**Parking:**  
Parking for all official university functions is free in university-owned and managed lots. (*Please check red and white signs.*)

**Handicapped Parking:**  
All handicapped parking needing assistance may be dropped off at the Fair Street Entrance to the Vivian Henderson Health and Physical Education Center with one escort.

**MARTA:**  
The Epps Gymnasium and the Georgia World Congress Center are easily accessible on Marta buses and rail. It is suggested that guests use the Dome/GWCC/Philips Arena (*W-1*) train station which is on the West Line to. The single one-way fare is $2.00.

**Processional:**  
9:30 AM. (*Students should report to the Lower Level of the Henderson Health and Physical Education Center by 8:30 AM*)

We respectfully ask that you do not leave your seat to take pictures or videotape during the service. Baccalaureate is a religious service and we give deference to church protocol.
The Commencement Exercises: Monday, May 17, 2010 8:00 AM

Speaker: Mayor Kasim Reed
Location: Georgia World congress Center - Building A – Exhibit Hall A1
Address: 285 International Boulevard NW, Atlanta, GA 30313 – 404.223.4000
Procession: 9:30 AM (Doors will close at the beginning of the procession and reopen when the platform is seated.

Time: Program starts at 10:00 AM sharp. (Doors open at 8:00 AM)
Seating: Open (Ushers will not hold seats.)
Name Cards: All students should arrive by 8:00 AM at the Georgia World Congress Center – Building A – Exhibition Hall A2 to receive name cards and for lineup.
Recessional: All family members are asked to meet their graduates in the Lobby area of Building A – Fourth Floor.
Parking: Red Deck - $10.00
Handicapped Parking: Persons needing assistance may be dropped off with one escort at the Georgia World Congress Center Lobby Area between Buildings A and B and will be directed to handicapped seating.

MARTA: Refer to Baccalaureate Service information.

For Commencement, an official photographer will be available during the ceremony to photograph each graduate receiving the degree, and all photographs will be available on the photographer’s website, www.curtismcdowell.com. In addition, the CAU-TV will videotape the entire ceremony, and information for ordering copies of the tape will be available on the CAU website, www.cau.edu.

Gifts and other expressions of congratulations may not be given to graduates during the processional, program, or recessional. NO BALLOONS WILL BE ALLOWED IN THE HALL.

Take care and peace be with you.

Sincerely,

JOSEPH H. SILVER, SR.
Provost and Vice President for Academic Affairs

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