

CAU Institutional Animal Care and Use (IACUC) GUIDELINES and PROCEDURES

Role of the CAU IACUC

1. The major function of the CAU IACUC is to ensure that all CAU investigators are familiar with the guidelines issued by Morehouse School of Medicine (MSM) IACUC which states, that “animals housed in the MSM institutions are to be used in accordance with federal and state law, in a humane manner, using the minimum number of animals necessary to meet the objectives of the experiment or teaching exercise, and using the most appropriate species.”
2. In order to meet this charge, the CAU IACUC requires that CAU investigators submitting an animal protocol to MSM must also submit a copy to Dr Odero-Marah, Chair of CAU IACUC, who will then submit the copy to Research and Sponsored Programs (RSP).
3. CAU investigators may request help with writing their animal protocol from any of the CAU IACUC members.

Guidelines for submitting an animal protocol to MSM can be found at:

http://www.msm.edu/research/research_centersandinstitutes/research_cni_CLAR/research_cni_CLAR_IACUCpandp.aspx.

Procedures for Submitting Animal Care and Use Protocol for review by the MSM IACUC

Any experimental protocol or institutional exercise or demonstration that involves the use of vertebrate animals must be reviewed and approved by the MSM IACUC before being performed. These forms may be obtained from the Center for Laboratory Animal Resources (CLAR) at

http://www.msm.edu/research/research_centersandinstitutes/research_cni_CLAR/research_cni_CLAR_IACUCpandp.aspx.

One (1) electronic copy should be submitted via e-mail to CLAR@msm.edu and voderomarah@cau.edu. Upon approval, two (2) signed hard copies should be submitted to the CLAR Office or to the chairperson of the MSM IACUC and one (1) electronic copy of the final approved version should be submitted to voderomarah@cau.edu. Whenever any modification is made to an animal protocol, the approved modification should be sent also to voderomarah@cau.edu.

All animal use protocols that involve the use of a biohazard must be approved by the CAU Biosafety/ Biohazard Committee prior to submitting the protocol to the MSM IACUC.

Submission Procedure

- Send application electronically to MSM and CAU
- Veterinarian will issue a Vet Consult (VC)
- You should revise your application based upon the suggestions of the vet
- A reviewer at MSM will be assigned to review the most recent revised version
- The investigator will be informed in writing of committee decision, i.e., Approved, Tabled or Disapproved
- The investigator informs MSM IACUC chairperson or CLAR Office of the name and address of any person who should be informed of the committee's decision
- The investigator receives a copy of any assurance letter sent by the chairperson of the MSM IACUC.
- Final approved protocol should be sent electronically to vodero_marah@cau.edu

ANY CAU PI CONDUCTING ANIMAL RESEARCH AT MSM MUST BE FAMILIAR WITH THE STANDARD OPERATING PROCEDURES (SOPs). THIS MANUAL CAN BE FOUND IN RESEARCH AND SPONSORED PROGRAM (RSP) OFFICE OR BY CONTACTING GBolden@cau.edu

Helpful Links:

[What Investigators Need to Know About the Use of Animals](#)
[Care and Use of Mammals in Neuroscience and Behavioral Research \(Red Book\)](#)
[Guide for the Care and Use of Laboratory Animals \(Green Book\)](#)
[IACUC Guide Book by Arena \(Deep Blue Book\)](#)
[Occupational Health and Safety in Animal Research \(Light Blue Book\)](#)
[Pain and Distress Reporting Requirements June 22, 2000 \(Tan and red Book\)](#)
[PHS Policy 3 Non-Pharm Drugs](#)
[PHS Policy on Humane Care and Use of Laboratory Animals \(Thin Red Pamphlet\)](#)
[USDA Policy 11 Painful Procedures](#)
[The Use of Analgesics in Rodents and Rabbits](#)
[CFA Policy](#)
[NIH Policy on IACUC Role](#)
[Worksheet for Review of the Vertebrate Animal Section \(VAS\)](#)
[Vertebrate Animal Section \(VAS\)](#)