



October 13, 2011

*The Career Planning & Placement Center, CPPPC, will host its Annual Career Fair on **Friday, February 3, 2012** in the Cornelius Henderson Student Center, Multi-purpose Room. We would like to extend an invitation to your organization to participate.*

*Clark Atlanta University is a comprehensive, private, urban, co-educational institution of higher education founded by the United Methodist Church. It offers undergraduate, graduate and professional degrees as well as non-degree programs to students of diverse racial, ethnic, and socioeconomic backgrounds.*

*In efforts to develop a well-rounded student academically, socially and culturally the CPPPC felt it imperative to host its **Annual Career Fair**. The purpose of this fair will be to provide employment opportunities for all undergraduate and graduate level students in all academic disciplines in efforts to provide them practical applications to apply theoretical concepts acquired in the classroom.*

*Based on Clark Atlanta University's reputation for producing quality students, your organization can or has established a rich history of recruiting candidates for employment opportunities. As a result of your dedication to our students, we welcome your participation in this event. This will increase your organizations' visibility, as well as, your success rate in recruiting candidates for positions you may have available.*

*The **Annual Career Fair** is scheduled from **11am-3pm**, **registration and set-up will be from 9am-11am**, followed by a brief Welcoming/Opening Session. The **registration fee is \$375.00 (\$85.00 per additional representative)**, which will provide you with a covered table/chairs, lunch and parking. **Please visit [www.cau.experience.com](http://www.cau.experience.com) to register on eRecruiting.** I eagerly look forward to your attendance. If you have any questions regarding the fair, please do not hesitate to contact Andre McKinney (404) 880-6791, from 9am-5pm.*

*Sincerely,*

***Ernita B. Hemmitt***

*Ernita B. Hemmitt  
Director*