CLARK ATLANTA UNIVERSITY
ACADEMIC CALENDAR

FALL SEMESTER 2011

AUGUST 2011
1  Final Grades for Summer 2011 Due to the Registrar via Banner Web
2  Cancellation of Classes for Students Not Financially Enrolled for Fall 2011
11  Faculty Returns
11  Faculty and Staff Fall Opening Institute at 9:00AM
12  School and Department Meetings
14  Residence Halls Open at 8:00 AM for New Students
15-16 New Student Orientation for Fall 2011
16  New Students Finalize Registration and Financial Enrollment
16  New Faculty Orientation
17-23 CAU Experience and Orientation
19  University Effectiveness Committee Meeting
19  ETS Proficiency Profile Test (Required for all New Freshmen)
20  Residence Halls Open at Noon for Returning Students
23  Last Day of Late Registration (Late Fees Apply)
23  Final Cancellation of Classes for Students Not Financially Enrolled for Fall 2011 at the Close of Business Day
23  Orientation for 2011-12 Academic Program Reviews
24  Classes Begin – First Day of Classes
24  Faculty Begin Entry of Student Attendance in Banner (Mandatory)
24  Official Course Drop/Add Period Begins for Registered Students and Cross-Registration (Ends September 2, 2011)
25  TracDat Training for Strategic & Annual Assessment Plan Phase I (FY 2012-13 Action Plans & Budgets)
25  TracDat Strategic & Annual Assessment Plan Phase I for FY 2012-13 Cycle Opens (Closes, Dec. 16, 2011)
26  Orientation for 2011-12 Administrative and Educational Support (AES) Units Periodic Reviews

SEPTEMBER 2011
2  Official Course Drop/Add Period Ends for Registered Students and Cross-Registration
5  Labor Day Holiday
6  Official Course Withdrawal Period Begins (Ends November 7, 2011)
8  Faculty Complete Entry of Student Attendance in Banner (Mandatory)
9  Academic Program Reviews Presentation Retreat
9  School Deans Submit Spring 2012 Class Schedule to the Registrar
20  Opening Convocation
23  School Deans and Department Chairs Submit December 2011 and May 2012 Graduation Applications to the Registrar
23  Fall Enrollment Census Day
26  December 2011 Graduating Candidates Submit Theses and Dissertations to Academic Departments
28  Last Day for Spring Admissions Applications
30  Academic Departments Submit List of Textbooks and Instructional Materials to CAU Bookstore Manager for Spring 2012 Semester
OCTOBER 2011
3-8   Homecoming Week
10-14  Mid-Semester Examinations Week
14    University Effectiveness Committee Meeting
17    Deadline for Financial Aid Applications
20-21  Board of Trustees Meeting
24    Mid-Term Grades due to the Registrar via Banner Web
24    Academic Advisement Opens for Spring 2012
31    Registration Opens for Spring 2012
31    Academic Departments Submit Approved Theses and Dissertations for December 2011 Graduating Candidates to School Deans

NOVEMBER 2011
7      Official Course Withdrawal Period Ends for Fall 2011
14-18  Student Evaluation of Instruction Week
18    School Deans Submit Summer 2012 and Fall 2012 Course Schedules to the Registrar
21    School Deans Submit Student Evaluations of Instruction to the Office of Academic Affairs
24-25  Thanksgiving Holiday
28    Classes Resume
28    School Deans Submit Approved Theses and Dissertations for December 2011 Graduating Candidates to the Office Graduate Dean
30    Last Day of Classes

DECEMBER 2011
1-2    Reading Period
2      First Cancellation of Classes for Returning Students Not Financially Enrolled for Spring 2012 at the Close of Business Day
3      First Day of Late Registration for Spring Semester 2011 (Late Fees Apply)
5-9    Final Examinations Week
9      Fall 2011 Semester Ends
10     Residence Halls Close at Noon
12     School Deans and Department Chairs Submit May and July 2012 Graduation Applications to the Registrar
12     Deadline: Removal of Incompletes (I’s) and Final Grades to Registrar via Banner Web
12     Last Day for Faculty after Final Grades Submission
16     TracDat Strategic & Annual Assessment Plan Phase I Cycle Closes for FY 2012-13 Action Plans & Budgets
23-26  Christmas Holidays for Staff According to Work Responsibilities
30-Jan 2 New Year’s Holidays for Staff According to Work Responsibilities

SPRING SEMESTER 2012

JANUARY 2012
3      Faculty and Staff Returns
3      Faculty and Staff Spring Opening Institute at 9:00 AM
4-6    Faculty and Staff Workshops and Pre-planning Sessions
6      University Effectiveness Committee Meeting
7      Residence Halls Open at Noon
9-10   New Student Orientation
9-10   Schools and Department Meetings and Semester Start Activities
10 New Faculty Orientation
10 Last Day of Late Registration (Late Fees Apply)
10 Second Cancellation of Classes for Students Not Financially Enrolled for Spring 2012 at the Close of Business Day
11 Classes Begin – First Day of Classes
11 Faculty Begin Entry of Student Attendance in Banner (Mandatory)
11 Official Course Drop/Add Period Begins for Registered Students and Cross-Registration (Ends January 20, 2012)
16 Dr. Martin Luther King, Jr. Holiday Observance
20 Official Course Drop/Add Period Ends for Registered Students and Cross-Registration
20 Final Cancellation of Classes for Students Not Financially Enrolled for Spring 2012 at the Close of Business Day
23 Official Course Withdrawal Period Begins (Ends March 26, 2012)
26 Faculty Complete Entry of Student Attendance in Banner (Mandatory)
30 May 2012 Graduating Candidates Submit Theses and Dissertations to Academic Departments

FEBRUARY 2012
3 Spring Enrollment Census Day
15 Deadline for Completing Summer and Fall 2012 Financial Aid Applications for Returning Students
16-17 Board of Trustees Meeting
20 Academic Departments Submit Approved Theses and Dissertations for May 2012 Graduating Candidates to School Deans
24 Academic Program Reviews Presentation Retreat
25 ETS Proficiency Profile Test (Required of all Juniors)
27 Deadline for Submitting Summer and Fall 2012 Undergraduate Admissions Applications
27-Mar 2Mid-Semester Examinations Week

MARCH 2012
5-9 Spring Break
12 Mid-Term Grades due to the Registrar via Banner Web
12 Academic Advisement Opens for Summer and Fall 2012
12-16 Founders Week
19 Pre-Registration Opens for Summer and Fall 2012
24 Senior Exit Examination (Major Field Test)
26 Official Course Withdrawal Period Ends for Spring 2012
26 School Deans Submit Approved Theses and Dissertations for May 2012 Graduating Candidates to the Office of Graduate Dean
27 Deadline for Submitting Fall and Summer 2012 Graduate Admissions Applications

APRIL 2012
2 Academic Departments Submit List of Textbooks and Instructional Materials to CAU Bookstore Manager for Summer 2012 and Fall 2012 Semesters
6 Good Friday Holiday
9 Classes Resume
13 University Effectiveness Committee Meeting
16-20 Student Evaluation of Instruction Week
20 TracDat Training for Strategic & Annual Assessment Plan Phase II (FY 2011-12 Results & Uses of Results)
20  TracDat Strategic & Annual Assessment Plan Phase II for FY2011-12 Cycle Opens (Closes, June 29, 2012)
23  School Deans Submit Student Evaluations of Instruction to the Office of Academic Affairs

MAY 2012
2  Last Day of Classes
3-4  Reading Period
3-5  Senior Final Examinations Period
7-11  Final Examinations Week
8  Deadline: For Graduating Seniors, Removal of Incompletes (I’s) and Final Grades to Registrar via Banner Web
11  Spring 2012 Semester Ends
12  Residence Halls Close at Noon
14  Deadline: Removal of Incompletes (I’s) and Final Grades to Registrar via Banner Web
17-18  Board of Trustees Meeting
20  Baccalaureate Service
21  Annual Commencement 2012
23  Faculty and Staff Spring Closing Institute at 9:00 AM
28  Memorial Day Holiday
29  Summer 2012 Graduating Candidates Submit Theses and Dissertations to Academic Departments

SUMMER SEMESTER 2012

JUNE 2012
1  Last Day of Late Registration for Summer 2012 (Late Fees Apply)
1  Final Cancellation of Classes for Students Not Financially Enrolled for Summer 2012 at the Close of Business Day
2  Residence Halls Open for Summer 2012
4  Classes Begin – First Day of Summer Classes
4-6  Official Course Drop/Add Period for Students Registered for Summer 2012
4  First Cancellation of Classes for Students Not Financially Enrolled for Fall 2012 at the Close of Business Day
4  First Day of Late Registration for Fall 2012 (Late Fees Apply after 5:00 PM)
7  Official Course Withdrawal Period Begins (Ends July 6, 2012)
20-22  New Student Orientation for Fall Semester 2012
25  Academic Departments Submit Approved Theses and Dissertations for Summer 2012 Graduating Candidates to School Deans
27-29  Mid-Semester Examinations Week
29  Deadline for participation in the CAU Tuition Remission Program for Fall semester 2012
29  TracDat Strategic & Annual Assessment Plan Phase II Cycle Closes for 2011-12 Results & Uses of Results

JULY 2012
4  Independence Day Observed
5  Classes Resume
6  Official Course Withdrawal Period Ends
11-13  First New Student Orientation for Fall Semester 2012
18-20  Second New Student Orientation for Fall Semester 2012
20  Last Day of Classes
23-27  Final Examinations Week
School Deans Submit Approved Theses and Dissertations for Summer 2012 Graduating Candidates to the Office of Graduate Dean

New Transfer Student Orientation for Fall 2012

Summer 2012 Semester Ends

Residence Halls Close at Noon

Final Grades Due to the Registrar via Banner Web

Note: Calendar dates are subject to change

Sources: Office of the University Registrar/Office of Planning, Assessment and Research
(July 8, 2011)